

**CONTRA COSTA RESOURCE CONSERVATION DISTRICT**  
**5552 Clayton Road, Concord, CA 94521**  
**Phone (925) 672-4577**

**MEETING AGENDA**  
**June 15, 2017**

**9:30 AM    CALL TO ORDER BY CHAIR**

**9:31 AM    PUBLIC COMMENT PERIOD**

**9:32 AM    INTRODUCTIONS AND MINUTES**

1.1    Consider accepting May 2017 board meetings as distributed

**9:40 AM    ADDITIONS TO THE AGENDA: BROWN ACT, SECTION 54954.2(B) (2):  
DETERMINATION THAT A NEED FOR IMMEDIATE ACTION EXISTS:**

Vote by two-thirds of the directors required.

**9:41 AM    DETERMINATION ITEMS:**

- 2.1    Consider authorizing \$600 towards Local Work Group meeting for lunch/refreshments/supplies – Weise (5 min)
- 2.2    Consider approval of March, April & May Profit & Loss report and check detail – Pell (10 min)
- 2.3    Consider approval of CCRCD quarterly financial report for Q3 – Pell (10 min)

**10:10 AM    PRESENTATION/GUEST(S)**

- TBD

**10:20 AM    DISCUSSION ITEMS:**

- 3.1    Update of CCRCD Archiving – Anich (5 min)
- 3.2    Executive Director Job Description – Staff (10 min)
- 3.3    July 20 Board Meeting

**10:30 AM    REPORTS:**

- 4.1    NRCS Report – Phillips
  - Civil Rights – Phillips
- 4.2    Presidents Report – Skaredoff
- 4.3    Staff Reports - RCD Staff

**10:45 AM    ANNOUNCEMENTS:**

*In accordance with the Americans with Disabilities Act and California Law, the Contra Costa Resource Conservation District offers its public meetings in a manner that is readily accessible to everyone, including those with disabilities. Please contact the Administrative Manager at (925) 672-4577 with any questions.*

*Public Announcements*

- City of Richmond Notice of Intent (July 7th)
- Special District Leadership Academy (July 9-12 – Napa, CA)
- CSDA General Manager Leadership Summit (June 25-27 – Newport Beach, CA)
- Sustainable Ground Water Conference (July 10 – Sacramento, CA)
- Local Work Group Meeting (August 23 – location tbd)

*Recurring Meetings*

- Alhambra Creek Watershed Council, Martinez, 1<sup>st</sup> Tuesday, 6:30 – 8:30 PM
- Partners for Rodeo Creek Watershed, Rodeo, TBA – Quarterly (As needed)
- Walnut Creek Watershed Council, Martinez, 1<sup>st</sup> Thursday, 9:30 - 11:30 AM
- CC Watershed Forum, Various Locations, 2<sup>nd</sup> Wednesday, 9:30 - 11:30 AM
- San Joaquin and Delta WQ Coalition, Stockton, 2<sup>nd</sup> Monday, 9 – 10:30 AM

**11:00 AM ADJOURN**

**NEXT BOARD MEETINGS WILL BE TBD @ 9:30 AM**

## CCRCD BOARD MEETING MINUTES

Date

The regular meeting of the Contra Costa Resource Conservation District was held on Thursday May 18th, 2017 at 5552 Clayton Road, Concord, CA.

**DIRECTORS PRESENT:** Igor Skaredoff  
Bethallyn Black  
Tom Brumleve  
Bob Case

**ASSOC. DIRECTORS PRESENT:** Walter Pease

**RCD STAFF PRESENT:** Allison Rofe  
Ben Weise  
Elizabeth Harrison  
Heidi Petty  
Lisa Anich  
Patty Pell

**NRCS STAFF PRESENT:** Hilary Phillips

**DIRECTORS ABSENT:**

**ASSOCIATE DIRECTORS ABSENT:**

**RCD STAFF ABSENT:** Elissa Robinson

**NRCS STAFF ABSENT:**

**THE MEETING WAS CALLED TO ORDER BY CHAIR, IGOR SKAREDOFF AT 9:35 AM.**

**PUBLIC COMMENT PERIOD:**

There were no public comments

1. **MOVE** the April 20, 2017 Board Minute Approval to later once quorum was reached (Board Members arrived shortly after)

**ADDITIONS TO THE AGENDA:** BROWN ACT, SECTION (54954.2(B) (2))  
DETERMINATION THAT A NEED FOR IMMEDIATE ACTION EXISTS:

### **2. DETERMINATION ITEMS:**

**2.1** Consider authorizing \$100/yr fee for Partners for the Rodeo Creek Watershed, Rodeo Chamber of Commerce Dues. Elizabeth Harrison and Heidi Petty presented the item asking the Contra Costa RCD to authorize the payment. By authorizing the payment, Contra Costa RCD would be able to attend various community events in Rodeo and Rodeo Creek Watershed (tabling, creek cleanups, etc.) Bethallyn Black motioned to authorize the \$100 payment as described above. Bob Case seconded the motion. Igor Skaredoff, Bethallyn Black, Tom Brumleve, and Bob Case agreed. Item approved.

**2.2** Consider approving Associate Director Policy. Ben Weise presented the item and referred directors to the attached item (see Associate Director Policy). By adopting this policy, the Contra Costa RCD would continue to move towards a Tier 2 or 3 RCD of the Future as outlines by the CARCD Visions and Standards document. Bob Case motioned to amend the policy to include the language as set forth in the Director's Handbook. Bethallyn Black seconded. Igor Skaredoff, Bethallyn Black, Tom Brumleve, and Bob Case agreed. Item approved.

**2.3** Consider deferring approve of March, April, and May Financials until June Meeting. Ben Weise presented the item. Bethallyn Black motioned to approve deferring March, April, and May Financials until the June Meeting. Bob Case seconded. Igor Skaredoff, Bethallyn Black, Tom Brumleve, and Bob Case agree. Item approved.

**1.1** Consider accepting the April 2017 Minutes as distributed. Ben Weise presented the item. Bethallyn Black moved to approve the April 2017 minutes. Tom Brumleve seconded the motion. Igor Skaredoff, Bethallyn Black, Tom Brumleve agreed. Bob Case abstained as he did not attend the April 2017 meeting. Item approved.

Heidi Petty then presented to the Board of Directors discussing her work in the Rodeo Creek Watershed.

#### **DISCUSSION ITEMS:**

**3.1** Ben Weise gave a brief presentation on recent funding and grants updates including the California Department of Conservation's Capacity Building Grant and a new contract with the Contra Costa Public Works Department.

**3.2** Lisa Anich gave a brief summary of ongoing work in Wildcat Creek along with the future work to be done. As it currently stands, American Rivers current is leading the project to improve the creek for fish habitat with Trout Unlimited also stepping up. The group intends to apply for a grant through the Coastal Conservancy for Prop 1 funds in the next application cycle.

#### **REPORTS**

**4.1** Hilary Phillips talked about her recent trip to Cleveland to tour the Cleveland Season High Tunnel Project with other District Conservationists in the NRCS.

**4.2** Igor Skaredoff reported to the Board of Directors ongoing developments within Contra Costa RCD. He began by introducing Patty Pell, the new Accountant by way of Robert Half. Igor also discussed bringing on Rita Giacolone to help the RCD begin crafting an Executive Director job description and listing. Finally, Igor expressed interest in finding another staff member for the Working Lands side of the RCD to continue to round out the staff.

**11:35 PM Igor Skaredoff called meeting to adjourn.**

Respectfully submitted,

Ben Weise  
Contra Costa Resource Conservation District

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Ben Weise  
Contra Costa Resource Conservation District

**MEMO**

**To:** Board of Directors  
**From:** Allison Rofe & Ben Weise, Resource Conservationists  
**Date:** June 15, 2017  
**Subject:** 2017 Local Workgroup Meeting

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**Recommended Action:** Consider authorizing \$600 for food/catering for NRCS/RCD Local Work Group Meeting

**Background:** Contra Costa RCD was formed in 1941 for the purpose of, among other things, providing local input on resource concerns and conservation priorities to the federal Soil Conservation Service (now NRCS). Contra Costa RCD has traditionally convened a Local Workgroup to solicit stakeholder input on these issues.

Staff proposes to hold the 2017 Local Workgroup meeting on Wednesday, August 23. This year, we are partnering with NRCS, RCD and CCCFB! We are planning on holding the meeting from 10-12 PM at the Knightsen Farm Bureau Hall with lunch from 12 PM to 1 PM.

We are planning to cover the following topics at the meeting:

- NRCS Review and Report
- CCRCD-NRCS partnership projects
- Soil Health presentations along with demonstrations
- CCRCD Associate Director positions
- Present conservation priorities to the local farming community

Hilary may invite the NRCS soil health team to talk and educate our attendees on soil health practices on our local farmlands. Similar to last year, we will set up a demonstration table with soil cores and rain simulator to compare local soils from different agricultural operations. We are still working on the logistics and agenda for the Local Workgroup. Ben Weise has been working on a "Save the Date" email blast and compiling a producer list serve provided by the Ag Commissioner's Office and the San Joaquin County and Delta Water Quality Coalition.

**Budget Impact.** The local workgroup meeting will require approximately 50 hours of CCRCD staff time to plan, publicize, organize, and facilitate. We would expect about 30-40 participants at a well-attended meeting. Assuming the cost of lunch and beverages would be about \$15/person, the total non-personnel expense would be about \$600. Since we are soliciting community input for NRCS and CCRCD's benefit, we do not intend to charge a fee.

**Approval.** By minute action.

**Attachments:** None.

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## Contra Costa Resource Conservation District

## Profit &amp; Loss

06/14/17

March 2017

Accrual Basis

	Mar 17
<b>Income</b>	
<b>400 · REVENUE</b>	
<b>402 · Grants/Contracts</b>	
402.2 · State	29,382.09
402.3 · Local	7,541.68
<b>Total 402 · Grants/Contracts</b>	36,923.77
409 · Interest	0.99
<b>Total 400 · REVENUE</b>	36,924.76
<b>Total Income</b>	36,924.76
<b>Gross Profit</b>	36,924.76
<b>Expense</b>	
<b>EXPENDITURES</b>	
<b>610 · PERSONNEL</b>	
611 · Salaries	24,371.89
<b>612 · Benefits</b>	
612.1 · Health/Health In Lieu	4,921.09
612.3 · Retirement/457(b) Contributions	295.96
<b>Total 612 · Benefits</b>	5,217.05
<b>613 · Payroll Taxes/Fees</b>	
613.1 · FICA/SS/Medicare	1,931.86
613.2 · FUTA/SUI	233.30
613.3 · Workers Compensation	168.11
613 · Payroll Taxes/Fees - Other	55.27
<b>Total 613 · Payroll Taxes/Fees</b>	2,388.54
<b>Total 610 · PERSONNEL</b>	31,977.48
<b>620 · NON PERSONNEL</b>	
<b>621 · Professional Services</b>	
621.1 · Consulting	12,477.80
621.2 · Accounting	8,375.00
621.4 · Legal	4,170.00
<b>Total 621 · Professional Services</b>	25,022.80
<b>622 · Contractors</b>	
622.1 · Facility Maintenance/Repair	469.95
622.2 · New Construction/Special Projs	60.00
<b>Total 622 · Contractors</b>	529.95
<b>624 · Materials and Supplies</b>	
624.1 · Field/Workshop	16.30
624.2 · Office Supplies	386.98
624.4 · Food & Beverage	191.69
<b>Total 624 · Materials and Supplies</b>	594.97
<b>625 · Travel</b>	
625.2 · Mileage Reimbursement	967.42
625.3 · Transportation	28.60
625.6 · Conference Fees/Tuition	-75.00
<b>Total 625 · Travel</b>	921.02

10:05 AM

Contra Costa Resource Conservation District

06/14/17

Profit & Loss

Accrual Basis

March 2017

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	Mar 17
626 · Operating Expenses	
626.1 · Office/Facility Rent	265.59
626.2 · Utilities	155.66
626.3 · Communications	116.87
626.5 · Insurance	278.82
626.8 · Subscriptions	188.81
<b>Total 626 · Operating Expenses</b>	<b>1,005.75</b>
627 · Partnerships & Outreach	
627.1 · Memberships/Donations	333.33
<b>Total 627 · Partnerships &amp; Outreach</b>	<b>333.33</b>
<b>Total 620 · NON PERSONNEL</b>	<b>28,407.82</b>
<b>Total EXPENDITURES</b>	<b>60,385.30</b>
9999 · Payroll Expenses	0.00
<b>Total Expense</b>	<b>60,385.30</b>
<b>Net Income</b>	<b>-23,460.54</b>

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<b>EXPENDITURES</b>	
<b>610 · PERSONNEL</b>	
611 · Salaries	24,371.89
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<b>Total 612 · Benefits</b>	5,217.05
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<b>Total 625 · Travel</b>	921.02

10:05 AM

Contra Costa Resource Conservation District

06/14/17

Profit & Loss

Accrual Basis

March 2017

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	Mar 17
626 · Operating Expenses	
626.1 · Office/Facility Rent	265.59
626.2 · Utilities	155.66
626.3 · Communications	116.87
626.5 · Insurance	278.82
626.8 · Subscriptions	188.81
Total 626 · Operating Expenses	1,005.75
627 · Partnerships & Outreach	
627.1 · Memberships/Donations	333.33
Total 627 · Partnerships & Outreach	333.33
Total 620 · NON PERSONNEL	28,407.82
Total EXPENDITURES	60,385.30
9999 · Payroll Expenses	0.00
Total Expense	60,385.30
Net Income	<u>-23,460.54</u>

**Contra Costa Resource Conservation District  
Profit & Loss Budget vs. Actual**

06/14/17

July 2016 through March 2017

Accrual Basis

	Jul '16 - Mar 17	Budget	\$ Over Budget
<b>Income</b>			
<b>400 · REVENUE</b>			
403 · Mitigation/Settlements	0.00	28,000.00	-28,000.00
409 · Interest	170.30	750.00	-579.70
410 · Miscellaneous	619.90		
404 · Donations	1,450.00	2,000.00	-550.00
401 · Property Tax			
401.2 · Benefit Assessments	2,247.76	0.00	2,247.76
401 · Property Tax - Other	2,462.64	220,000.00	-217,537.36
401.1 · Ad Valorem	141,119.23		
<b>Total 401 · Property Tax</b>	<b>145,829.63</b>	<b>220,000.00</b>	<b>-74,170.37</b>
402 · Grants/Contracts			
402.1 · Federal	0.00	132,143.00	-132,143.00
402.3 · Local	131,210.88	129,103.00	2,107.88
402.2 · State	542,485.35	730,000.00	-187,514.65
<b>Total 402 · Grants/Contracts</b>	<b>673,696.23</b>	<b>991,246.00</b>	<b>-317,549.77</b>
<b>Total 400 · REVENUE</b>	<b>821,766.06</b>	<b>1,241,996.00</b>	<b>-420,229.94</b>
<b>Total Income</b>	<b>821,766.06</b>	<b>1,241,996.00</b>	<b>-420,229.94</b>
<b>Gross Profit</b>	<b>821,766.06</b>	<b>1,241,996.00</b>	<b>-420,229.94</b>
<b>Expense</b>			
<b>EXPENDITURES</b>			
<b>610 · PERSONNEL</b>			
613 · Payroll Taxes/Fees			
613 · Payroll Taxes/Fees - Other	290.67		
613.3 · Workers Compensation	1,872.22	2,095.00	-222.78
613.2 · FUTA/SUI	3,401.03	1,675.00	1,726.03
613.1 · FICA/SS/Medicare	14,290.08	21,362.00	-7,071.92
<b>Total 613 · Payroll Taxes/Fees</b>	<b>19,854.00</b>	<b>25,132.00</b>	<b>-5,278.00</b>
612 · Benefits			
612.3 · Retirement/457(b) Contributions	2,741.23	6,936.00	-4,194.77
612.1 · Health/Health In Lieu	17,580.45	33,517.00	-15,936.55
<b>Total 612 · Benefits</b>	<b>20,321.68</b>	<b>40,453.00</b>	<b>-20,131.32</b>
611 · Salaries	187,707.91	279,251.00	-91,543.09
<b>Total 610 · PERSONNEL</b>	<b>227,883.59</b>	<b>344,836.00</b>	<b>-116,952.41</b>
<b>620 · NON PERSONNEL</b>			
623 · Equipment			
623.2 · Equipment - Small	774.32	3,000.00	-2,225.68
623.3 · Equipment - Rental	1,018.35		
<b>Total 623 · Equipment</b>	<b>1,792.67</b>	<b>3,000.00</b>	<b>-1,207.33</b>
625 · Travel			
625 · Travel - Other	17.49		
625.5 · Meals	71.30	1,000.00	-928.70
625.4 · Lodging	86.67	2,500.00	-2,413.33
625.1 · Monthly Stipends	510.00	720.00	-210.00
625.3 · Transportation	621.79	2,000.00	-1,378.21
625.6 · Conference Fees/Tuition	1,090.00	3,750.00	-2,660.00
625.2 · Mileage Reimbursement	1,802.84	2,500.00	-697.16
<b>Total 625 · Travel</b>	<b>4,200.09</b>	<b>12,470.00</b>	<b>-8,269.91</b>
627 · Partnerships & Outreach			
627.3 · Awards/Raffles	100.00	0.00	100.00
627.2 · Sponsorships/Scholarships	2,000.00		
627.1 · Memberships/Donations	4,846.65	10,000.00	-5,153.35
<b>Total 627 · Partnerships &amp; Outreach</b>	<b>6,946.65</b>	<b>10,000.00</b>	<b>-3,053.35</b>
624 · Materials and Supplies			
624.1 · Field/Workshop	493.17	3,800.00	-3,306.83
624.3 · Printing and Production	982.09	1,500.00	-517.91
624.2 · Office Supplies	2,244.60	1,500.00	744.60
624.4 · Food & Beverage	4,551.83	3,555.00	996.83
<b>Total 624 · Materials and Supplies</b>	<b>8,271.69</b>	<b>10,355.00</b>	<b>-2,083.31</b>
626 · Operating Expenses			
626.7 · Govt Fees	0.00	4,400.00	-4,400.00
626.9 · Advertisements	290.00	250.00	40.00
626.6 · Business Fees	509.50	1,650.00	-1,140.50
626.2 · Utilities	798.88		
626.3 · Communications	887.53	1,500.00	-612.47
626.1 · Office/Facility Rent	1,759.51	7,200.00	-5,440.49
626.8 · Subscriptions	2,068.20	600.00	1,468.20
626.5 · Insurance	3,059.38	3,950.00	-890.62
<b>Total 626 · Operating Expenses</b>	<b>9,373.00</b>	<b>19,550.00</b>	<b>-10,177.00</b>
621 · Professional Services			
621.4 · Legal	6,610.00	5,000.00	1,610.00
621.3 · Audit	7,300.00	6,000.00	1,300.00
621.2 · Accounting	13,903.42	12,000.00	1,903.42
621.1 · Consulting	119,738.32	223,789.00	-104,050.68
<b>Total 621 · Professional Services</b>	<b>147,551.74</b>	<b>246,789.00</b>	<b>-99,237.26</b>
622 · Contractors			
622 · Contractors - Other	748.49		
622.1 · Facility Maintenance/Repair	20,419.40	14,400.00	6,019.40
622.2 · New Construction/Special Projs	424,991.42	635,449.00	-210,457.58
<b>Total 622 · Contractors</b>	<b>446,159.31</b>	<b>649,849.00</b>	<b>-203,689.69</b>
<b>Total 620 · NON PERSONNEL</b>	<b>624,295.15</b>	<b>952,013.00</b>	<b>-327,717.85</b>
<b>Total EXPENDITURES</b>	<b>852,178.74</b>	<b>1,296,849.00</b>	<b>-444,670.26</b>
<b>Total Expense</b>	<b>852,178.74</b>	<b>1,296,849.00</b>	<b>-444,670.26</b>
<b>Net Income</b>	<b>-30,412.68</b>	<b>-54,853.00</b>	<b>24,440.32</b>

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10:15 AM

06/14/17

**Contra Costa Resource Conservation District**  
**Check Detail**  
 March 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Liability Check		03/14/2017	QuickBooks Payroll Service		102 - Checking - Bank of America		-17,365.84
			QuickBooks Payroll Service	239 - Direct Deposit Liabilities		-17,365.84	17,365.84
TOTAL						-17,365.84	17,365.84
Check		03/14/2017	Intuit QB Payroll		102 - Checking - Bank of America		-14.00
				626.8 - Subscriptions		-14.00	14.00
TOTAL						-14.00	14.00
Liability Check	E-pay	03/10/2017	EDD		102 - Checking - Bank of America		-1,010.42
				234 - SIT/SDI		-219.36	219.36
				234 - SIT/SDI		-791.06	791.06
TOTAL						-1,010.42	1,010.42
Liability Check	E-pay	03/10/2017	EDD		102 - Checking - Bank of America		-184.86
				235 - SUI/ETT		-7.39	7.39
				235 - SUI/ETT		-177.47	177.47
TOTAL						-184.86	184.86
Liability Check	E-pay	03/10/2017	Internal Revenue Service		102 - Checking - Bank of America		-44.36
				233 - FUTA		-44.36	44.36
TOTAL						-44.36	44.36
Liability Check	E-pay	03/10/2017	United States Treasury		102 - Checking - Bank of America		-6,789.22
				231 - FIT/SS/Medicare		-3,015.00	3,015.00
				231 - FIT/SS/Medicare		-1,529.42	1,529.42
				231 - FIT/SS/Medicare		-1,529.42	1,529.42
				231 - FIT/SS/Medicare		-357.69	357.69
				231 - FIT/SS/Medicare		-357.69	357.69
TOTAL						-6,789.22	6,789.22

## Contra Costa Resource Conservation District Check Detail March 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	PR021...	03/15/2017	Allison Rofe		102 - Checking - Bank of America		0.00
			1003 CCRCD - Program Support	611 - Salaries		-89.43	89.43
			5016 NRCS Cont Agr	611 - Salaries		-1,818.41	1,818.41
			1003 CCRCD - Program Support	613.2 - FUTA/SUI		-0.09	0.09
			5016 NRCS Cont Agr	613.2 - FUTA/SUI		-1.82	1.82
				235 - SUI/ETT		1.91	-1.91
			1003 CCRCD - Program Support	613.1 - FICA/SS/Medicare		-5.54	5.54
			5016 NRCS Cont Agr	613.1 - FICA/SS/Medicare		-112.75	112.75
				231 - FIT/SS/Medicare		118.29	-118.29
				231 - FIT/SS/Medicare		118.29	-118.29
			1003 CCRCD - Program Support	613.1 - FICA/SS/Medicare		-1.30	1.30
			5016 NRCS Cont Agr	613.1 - FICA/SS/Medicare		-26.37	26.37
				231 - FIT/SS/Medicare		27.67	-27.67
				231 - FIT/SS/Medicare		27.67	-27.67
			1003 CCRCD - Program Support	613.2 - FUTA/SUI		-0.54	0.54
			5016 NRCS Cont Agr	613.2 - FUTA/SUI		-10.91	10.91
				233 - FUTA		11.45	-11.45
				234 - SIT/SDI		17.17	-17.17
			1003 CCRCD - Program Support	613.2 - FUTA/SUI		-2.15	2.15
			5016 NRCS Cont Agr	613.2 - FUTA/SUI		-43.64	43.64
				235 - SUI/ETT		45.79	-45.79
				239 - Direct Deposit Liabilities		1,744.71	-1,744.71
TOTAL						0.00	0.00
Paycheck	PR021...	03/15/2017	Benjamin S. Wallace		102 - Checking - Bank of America		0.00
			1001 CCRCD - Admin	611 - Salaries		-758.05	758.05
			1002 CCRCD - Board	611 - Salaries		-323.44	323.44
			1003 CCRCD - Program Support	611 - Salaries		-889.46	889.46
			1004 CCRCD - Prof Development	611 - Salaries		-272.90	272.90
			5001 RCD - WORKING LANDS:5001.1 General	611 - Salaries		-40.43	40.43
			5016 NRCS Cont Agr	611 - Salaries		-212.26	212.26
			5002 RCD - WATERSHEDS:5002.1 General	611 - Salaries		-90.97	90.97
			5002 RCD - WATERSHEDS:5002.5 Walnut Creek	611 - Salaries		-121.29	121.29
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	611 - Salaries		-60.65	60.65
			5011 COUNTY FCD:5011.2 T2 Special Projects	611 - Salaries		-1,374.62	1,374.62
			5011 COUNTY FCD:5011.3 T3 CCWF	611 - Salaries		-40.43	40.43
			5020 CWS - Alhambra/Pinole	611 - Salaries		-101.08	101.08
			5022 County-WS Program	611 - Salaries		-151.61	151.61
			5015 SCC - Pinole	611 - Salaries		-1,061.29	1,061.29
			9001 RCD - Vacation	611 - Salaries		-646.88	646.88
			9003 RCD - Holiday	611 - Salaries		-323.44	323.44
				237 - 457(b) Contributions		1,312.50	-1,312.50
				612.3 - Retirement/457(b) Contributions		-194.07	194.07
				237 - 457(b) Contributions		194.07	-194.07
				626.3 - Communications		-22.00	22.00
				612.1 - Health/Health In Lieu		-585.09	585.09
				231 - FIT/SS/Medicare		1,161.00	-1,161.00
			1001 CCRCD - Admin	613.1 - FICA/SS/Medicare		-48.42	48.42
			1002 CCRCD - Board	613.1 - FICA/SS/Medicare		-20.65	20.65
			1003 CCRCD - Program Support	613.1 - FICA/SS/Medicare		-56.80	56.80
			1004 CCRCD - Prof Development	613.1 - FICA/SS/Medicare		-17.43	17.43



## Contra Costa Resource Conservation District Check Detail March 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
			5001 RCD - WORKING LANDS:5001.1 General	613.1	FICA/SS/Medicare	-2.58	2.58
			5016 NRCS Cont Agr	613.1	FICA/SS/Medicare	-13.55	13.55
			5002 RCD - WATERSHEDS:5002.1 General	613.1	FICA/SS/Medicare	-5.81	5.81
			5002 RCD - WATERSHEDS:5002.5 Walnut Creek	613.1	FICA/SS/Medicare	-7.75	7.75
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	613.1	FICA/SS/Medicare	-3.87	3.87
			5011 COUNTY FCD:5011.2 T2 Special Projects	613.1	FICA/SS/Medicare	-87.78	87.78
			5011 COUNTY FCD:5011.3 T3 CCWF	613.1	FICA/SS/Medicare	-2.58	2.58
			5020 CWS - Alhambra/Pinole	613.1	FICA/SS/Medicare	-6.46	6.46
			5022 County-WS Program	613.1	FICA/SS/Medicare	-9.68	9.68
			5015 SCC - Pinole	613.1	FICA/SS/Medicare	-67.77	67.77
			9001 RCD - Vacation	613.1	FICA/SS/Medicare	-41.31	41.31
			9003 RCD - Holiday	613.1	FICA/SS/Medicare	-20.65	20.65
				231	FIT/SS/Medicare	413.09	-413.09
				231	FIT/SS/Medicare	413.09	-413.09
			1001 CCRCD - Admin	613.1	FICA/SS/Medicare	-11.33	11.33
			1002 CCRCD - Board	613.1	FICA/SS/Medicare	-4.83	4.83
			1003 CCRCD - Program Support	613.1	FICA/SS/Medicare	-13.28	13.28
			1004 CCRCD - Prof Development	613.1	FICA/SS/Medicare	-4.08	4.08
			5001 RCD - WORKING LANDS:5001.1 General	613.1	FICA/SS/Medicare	-0.60	0.60
			5016 NRCS Cont Agr	613.1	FICA/SS/Medicare	-3.17	3.17
			5002 RCD - WATERSHEDS:5002.1 General	613.1	FICA/SS/Medicare	-1.36	1.36
			5002 RCD - WATERSHEDS:5002.5 Walnut Creek	613.1	FICA/SS/Medicare	-1.81	1.81
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	613.1	FICA/SS/Medicare	-0.91	0.91
			5011 COUNTY FCD:5011.2 T2 Special Projects	613.1	FICA/SS/Medicare	-20.53	20.53
			5011 COUNTY FCD:5011.3 T3 CCWF	613.1	FICA/SS/Medicare	-0.60	0.60
			5020 CWS - Alhambra/Pinole	613.1	FICA/SS/Medicare	-1.51	1.51
			5022 County-WS Program	613.1	FICA/SS/Medicare	-2.26	2.26
			5015 SCC - Pinole	613.1	FICA/SS/Medicare	-15.85	15.85
			9001 RCD - Vacation	613.1	FICA/SS/Medicare	-9.66	9.66
			9003 RCD - Holiday	613.1	FICA/SS/Medicare	-4.83	4.83
				231	FIT/SS/Medicare	96.61	-96.61
				231	FIT/SS/Medicare	96.61	-96.61
				234	SIT/SDI	334.28	-334.28
				234	SIT/SDI	58.22	-58.22
				239	Direct Deposit Liabilities	3,700.19	-3,700.19
TOTAL						0.00	0.00
<b>Paycheck</b>	<b>PR021...</b>	<b>03/15/2017</b>	<b>Benjamin Weise</b>	<b>102</b>	<b>Checking - Bank of America</b>		<b>0.00</b>
			1002 CCRCD - Board	611	Salaries	-663.55	663.55
			5023 NRCS-Cons. Planning	611	Salaries	-2,279.15	2,279.15
			5002 RCD - WATERSHEDS:5002.1 General	611	Salaries	-115.40	115.40
			5022 County-WS Program	611	Salaries	-1,327.10	1,327.10
			9003 RCD - Holiday	611	Salaries	-230.80	230.80
			1002 CCRCD - Board	613.2	FUTA/SUI	-0.44	0.44
			5023 NRCS-Cons. Planning	613.2	FUTA/SUI	-1.52	1.52
			5002 RCD - WATERSHEDS:5002.1 General	613.2	FUTA/SUI	-0.08	0.08
			5022 County-WS Program	613.2	FUTA/SUI	-0.89	0.89
			9003 RCD - Holiday	613.2	FUTA/SUI	-0.15	0.15
				235	SUI/ETT	3.08	-3.08
				231	FIT/SS/Medicare	582.00	-582.00
			1002 CCRCD - Board	613.1	FICA/SS/Medicare	-41.14	41.14
			5023 NRCS-Cons. Planning	613.1	FICA/SS/Medicare	-141.31	141.31
			5002 RCD - WATERSHEDS:5002.1 General	613.1	FICA/SS/Medicare	-7.16	7.16

## Contra Costa Resource Conservation District Check Detail March 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
			5022 County-WS Program	613.1 · FICA/SS/Medicare		-82.28	82.28
			9003 RCD - Holiday	613.1 · FICA/SS/Medicare		-14.31	14.31
				231 · FIT/SS/Medicare		286.20	-286.20
				231 · FIT/SS/Medicare		286.20	-286.20
			1002 CCRCD - Board	613.1 · FICA/SS/Medicare		-9.62	9.62
			5023 NRCS-Cons. Planning	613.1 · FICA/SS/Medicare		-33.05	33.05
			5002 RCD - WATERSHEDS:5002.1 General	613.1 · FICA/SS/Medicare		-1.67	1.67
			5022 County-WS Program	613.1 · FICA/SS/Medicare		-19.24	19.24
			9003 RCD - Holiday	613.1 · FICA/SS/Medicare		-3.35	3.35
				231 · FIT/SS/Medicare		66.93	-66.93
				231 · FIT/SS/Medicare		66.93	-66.93
			1002 CCRCD - Board	613.2 · FUTA/SUI		-2.66	2.66
			5023 NRCS-Cons. Planning	613.2 · FUTA/SUI		-9.11	9.11
			5002 RCD - WATERSHEDS:5002.1 General	613.2 · FUTA/SUI		-0.46	0.46
			5022 County-WS Program	613.2 · FUTA/SUI		-5.31	5.31
			9003 RCD - Holiday	613.2 · FUTA/SUI		-0.92	0.92
				233 · FUTA		18.46	-18.46
				234 · SIT/SDI		182.10	-182.10
				234 · SIT/SDI		41.55	-41.55
			1002 CCRCD - Board	613.2 · FUTA/SUI		-10.61	10.61
			5023 NRCS-Cons. Planning	613.2 · FUTA/SUI		-36.45	36.45
			5002 RCD - WATERSHEDS:5002.1 General	613.2 · FUTA/SUI		-1.85	1.85
			5022 County-WS Program	613.2 · FUTA/SUI		-21.23	21.23
			9003 RCD - Holiday	613.2 · FUTA/SUI		-3.69	3.69
				235 · SUI/ETT		73.83	-73.83
				239 · Direct Deposit Liabilities		3,457.22	-3,457.22
TOTAL						0.00	0.00
<b>Paycheck</b>	<b>PR021...</b>	<b>03/15/2017</b>	<b>Elissa G. Robinson</b>		<b>102 - Checking - Bank of America</b>		<b>0.00</b>
			1002 CCRCD - Board	611 · Salaries		-54.80	54.80
			1003 CCRCD - Program Support	611 · Salaries		-411.00	411.00
			5002 RCD - WATERSHEDS:5002.1 General	611 · Salaries		-246.60	246.60
			5002 RCD - WATERSHEDS:5002.3 Pinole	611 · Salaries		-246.60	246.60
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	611 · Salaries		-178.10	178.10
			5011 COUNTY FCD:5011.2 T2 Special Projects	611 · Salaries		-232.90	232.90
			5011 COUNTY FCD:5011.3 T3 CCWF	611 · Salaries		-301.40	301.40
			5020 CWS - Alhambra/Pinole	611 · Salaries		-712.40	712.40
			5003 RESTORATION:5003.1 General	611 · Salaries		-82.20	82.20
			5012 USFWS - Pinole	611 · Salaries		-164.40	164.40
			9001 RCD - Vacation	611 · Salaries		-1,315.20	1,315.20
			9002 RCD - Sick	611 · Salaries		-219.20	219.20
			9003 RCD - Holiday	611 · Salaries		-219.20	219.20
				231 · FIT/SS/Medicare		524.00	-524.00
			1002 CCRCD - Board	613.1 · FICA/SS/Medicare		-3.40	3.40
			1003 CCRCD - Program Support	613.1 · FICA/SS/Medicare		-25.48	25.48
			5002 RCD - WATERSHEDS:5002.1 General	613.1 · FICA/SS/Medicare		-15.29	15.29
			5002 RCD - WATERSHEDS:5002.3 Pinole	613.1 · FICA/SS/Medicare		-15.29	15.29
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	613.1 · FICA/SS/Medicare		-11.04	11.04
			5011 COUNTY FCD:5011.2 T2 Special Projects	613.1 · FICA/SS/Medicare		-14.44	14.44
			5011 COUNTY FCD:5011.3 T3 CCWF	613.1 · FICA/SS/Medicare		-18.69	18.69
			5020 CWS - Alhambra/Pinole	613.1 · FICA/SS/Medicare		-44.17	44.17
			5003 RESTORATION:5003.1 General	613.1 · FICA/SS/Medicare		-5.10	5.10
			5012 USFWS - Pinole	613.1 · FICA/SS/Medicare		-10.19	10.19

## Contra Costa Resource Conservation District Check Detail March 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
			9001 RCD - Vacation	613.1 · FICA/SS/Medicare		-81.54	81.54
			9002 RCD - Sick	613.1 · FICA/SS/Medicare		-13.59	13.59
			9003 RCD - Holiday	613.1 · FICA/SS/Medicare		-13.59	13.59
				231 · FIT/SS/Medicare		271.81	-271.81
				231 · FIT/SS/Medicare		271.81	-271.81
			1002 CCRCD - Board	613.1 · FICA/SS/Medicare		-0.79	0.79
			1003 CCRCD - Program Support	613.1 · FICA/SS/Medicare		-5.96	5.96
			5002 RCD - WATERSHEDS:5002.1 General	613.1 · FICA/SS/Medicare		-3.58	3.58
			5002 RCD - WATERSHEDS:5002.3 Pinole	613.1 · FICA/SS/Medicare		-3.58	3.58
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	613.1 · FICA/SS/Medicare		-2.58	2.58
			5011 COUNTY FCD:5011.2 T2 Special Projects	613.1 · FICA/SS/Medicare		-3.38	3.38
			5011 COUNTY FCD:5011.3 T3 CCWF	613.1 · FICA/SS/Medicare		-4.37	4.37
			5020 CWS - Alhambra/Pinole	613.1 · FICA/SS/Medicare		-10.33	10.33
			5003 RESTORATION:5003.1 General	613.1 · FICA/SS/Medicare		-1.19	1.19
			5012 USFWS - Pinole	613.1 · FICA/SS/Medicare		-2.38	2.38
			9001 RCD - Vacation	613.1 · FICA/SS/Medicare		-19.07	19.07
			9002 RCD - Sick	613.1 · FICA/SS/Medicare		-3.18	3.18
			9003 RCD - Holiday	613.1 · FICA/SS/Medicare		-3.18	3.18
				231 · FIT/SS/Medicare		63.57	-63.57
				231 · FIT/SS/Medicare		63.57	-63.57
				234 · SIT/SDI		147.01	-147.01
				234 · SIT/SDI		39.46	-39.46
				239 · Direct Deposit Liabilities		3,338.15	-3,338.15
TOTAL						0.00	0.00
<b>Paycheck</b>	<b>PR021...</b>	<b>03/15/2017</b>	<b>Elizabeth M. Harrison</b>		<b>102 - Checking - Bank of America</b>		<b>0.00</b>
			1003 CCRCD - Program Support	611 · Salaries		-520.00	520.00
			5002 RCD - WATERSHEDS:5002.2 Alhambra	611 · Salaries		-48.00	48.00
			5011 COUNTY FCD:5011.3 T3 CCWF	611 · Salaries		-32.00	32.00
			5019 CDFW - Pinole	611 · Salaries		-128.00	128.00
			1003 CCRCD - Program Support	613.2 · FUTA/SUI		-0.51	0.51
			5002 RCD - WATERSHEDS:5002.2 Alhambra	613.2 · FUTA/SUI		-0.05	0.05
			5011 COUNTY FCD:5011.3 T3 CCWF	613.2 · FUTA/SUI		-0.03	0.03
			5019 CDFW - Pinole	613.2 · FUTA/SUI		-0.13	0.13
				235 · SUI/ETT		0.72	-0.72
				231 · FIT/SS/Medicare		54.00	-54.00
			1003 CCRCD - Program Support	613.1 · FICA/SS/Medicare		-32.24	32.24
			5002 RCD - WATERSHEDS:5002.2 Alhambra	613.1 · FICA/SS/Medicare		-2.98	2.98
			5011 COUNTY FCD:5011.3 T3 CCWF	613.1 · FICA/SS/Medicare		-1.98	1.98
			5019 CDFW - Pinole	613.1 · FICA/SS/Medicare		-7.94	7.94
				231 · FIT/SS/Medicare		45.14	-45.14
				231 · FIT/SS/Medicare		45.14	-45.14
			1003 CCRCD - Program Support	613.1 · FICA/SS/Medicare		-7.54	7.54
			5002 RCD - WATERSHEDS:5002.2 Alhambra	613.1 · FICA/SS/Medicare		-0.70	0.70
			5011 COUNTY FCD:5011.3 T3 CCWF	613.1 · FICA/SS/Medicare		-0.46	0.46
			5019 CDFW - Pinole	613.1 · FICA/SS/Medicare		-1.86	1.86
				231 · FIT/SS/Medicare		10.56	-10.56
				231 · FIT/SS/Medicare		10.56	-10.56
			1003 CCRCD - Program Support	613.2 · FUTA/SUI		-3.11	3.11
			5002 RCD - WATERSHEDS:5002.2 Alhambra	613.2 · FUTA/SUI		-0.29	0.29
			5011 COUNTY FCD:5011.3 T3 CCWF	613.2 · FUTA/SUI		-0.19	0.19
			5019 CDFW - Pinole	613.2 · FUTA/SUI		-0.77	0.77
				233 · FUTA		4.36	-4.36

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## Contra Costa Resource Conservation District Check Detail March 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
				234 - SIT/SDI		6.56	-6.56
			1003 CCRCD - Program Support	613.2 - FUTA/SUI		-12.49	12.49
			5002 RCD - WATERSHEDS:5002.2 Alhambra	613.2 - FUTA/SUI		-1.15	1.15
			5011 COUNTY FCD:5011.3 T3 CCWF	613.2 - FUTA/SUI		-0.77	0.77
			5019 CDFW - Pinole	613.2 - FUTA/SUI		-3.07	3.07
				235 - SUI/ETT		17.48	-17.48
				239 - Direct Deposit Liabilities		611.74	-611.74
TOTAL						0.00	0.00
<b>Paycheck</b>	<b>PR021...</b>	<b>03/15/2017</b>	<b>Heidi M. Petty</b>		<b>102 - Checking - Bank of America</b>		<b>0.00</b>
			1001 CCRCD - Admin	611 - Salaries		-379.50	379.50
			1002 CCRCD - Board	611 - Salaries		-82.50	82.50
			1003 CCRCD - Program Support	611 - Salaries		-544.50	544.50
			5002 RCD - WATERSHEDS:5002.4 Rodeo	611 - Salaries		-957.00	957.00
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	611 - Salaries		-445.50	445.50
			5020 CWS - Alhambra/Pinole	611 - Salaries		-462.00	462.00
			1001 CCRCD - Admin	613.2 - FUTA/SUI		-0.22	0.22
			1002 CCRCD - Board	613.2 - FUTA/SUI		-0.05	0.05
			1003 CCRCD - Program Support	613.2 - FUTA/SUI		-0.32	0.32
			5002 RCD - WATERSHEDS:5002.4 Rodeo	613.2 - FUTA/SUI		-0.56	0.56
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	613.2 - FUTA/SUI		-0.26	0.26
			5020 CWS - Alhambra/Pinole	613.2 - FUTA/SUI		-0.27	0.27
				235 - SUI/ETT		1.68	-1.68
				231 - FIT/SS/Medicare		312.00	-312.00
			1001 CCRCD - Admin	613.1 - FICA/SS/Medicare		-23.53	23.53
			1002 CCRCD - Board	613.1 - FICA/SS/Medicare		-5.12	5.12
			1003 CCRCD - Program Support	613.1 - FICA/SS/Medicare		-33.76	33.76
			5002 RCD - WATERSHEDS:5002.4 Rodeo	613.1 - FICA/SS/Medicare		-59.33	59.33
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	613.1 - FICA/SS/Medicare		-27.62	27.62
			5020 CWS - Alhambra/Pinole	613.1 - FICA/SS/Medicare		-28.64	28.64
				231 - FIT/SS/Medicare		178.00	-178.00
				231 - FIT/SS/Medicare		178.00	-178.00
			1001 CCRCD - Admin	613.1 - FICA/SS/Medicare		-5.49	5.49
			1002 CCRCD - Board	613.1 - FICA/SS/Medicare		-1.20	1.20
			1003 CCRCD - Program Support	613.1 - FICA/SS/Medicare		-7.90	7.90
			5002 RCD - WATERSHEDS:5002.4 Rodeo	613.1 - FICA/SS/Medicare		-13.88	13.88
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	613.1 - FICA/SS/Medicare		-6.46	6.46
			5020 CWS - Alhambra/Pinole	613.1 - FICA/SS/Medicare		-6.70	6.70
				231 - FIT/SS/Medicare		41.63	-41.63
				231 - FIT/SS/Medicare		41.63	-41.63
			1001 CCRCD - Admin	613.2 - FUTA/SUI		-1.34	1.34
			1002 CCRCD - Board	613.2 - FUTA/SUI		-0.29	0.29
			1003 CCRCD - Program Support	613.2 - FUTA/SUI		-1.91	1.91
			5002 RCD - WATERSHEDS:5002.4 Rodeo	613.2 - FUTA/SUI		-3.36	3.36
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	613.2 - FUTA/SUI		-1.57	1.57
			5020 CWS - Alhambra/Pinole	613.2 - FUTA/SUI		-1.62	1.62
				233 - FUTA		10.09	-10.09
				234 - SIT/SDI		55.16	-55.16
				234 - SIT/SDI		25.84	-25.84
			1001 CCRCD - Admin	613.2 - FUTA/SUI		-5.33	5.33
			1002 CCRCD - Board	613.2 - FUTA/SUI		-1.16	1.16
			1003 CCRCD - Program Support	613.2 - FUTA/SUI		-7.66	7.66
			5002 RCD - WATERSHEDS:5002.4 Rodeo	613.2 - FUTA/SUI		-13.46	13.46

## Contra Costa Resource Conservation District Check Detail March 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	613.2 - FUTA/SUI		-6.26	6.26
			5020 CWS - Alhambra/Pinole	613.2 - FUTA/SUI		-6.50	6.50
				235 - SUI/ETT		40.37	-40.37
				239 - Direct Deposit Liabilities		2,258.37	-2,258.37
TOTAL						0.00	0.00
<b>Paycheck</b>	<b>PR021...</b>	<b>03/15/2017</b>	<b>Teresa A. Hunter</b>		<b>102 - Checking - Bank of America</b>		<b>0.00</b>
			1001 CCRCD - Admin	611 - Salaries		-2,667.50	2,667.50
			1002 CCRCD - Board	611 - Salaries		-275.00	275.00
			9002 RCD - Sick	611 - Salaries		-288.75	288.75
			9003 RCD - Holiday	611 - Salaries		-165.00	165.00
				237 - 457(b) Contributions		398.11	-398.11
				612.3 - Retirement/457(b) Contributions		-101.89	101.89
				237 - 457(b) Contributions		101.89	-101.89
				626.3 - Communications		-10.00	10.00
				231 - FIT/SS/Medicare		382.00	-382.00
			1001 CCRCD - Admin	613.1 - FICA/SS/Medicare		-170.35	170.35
			1002 CCRCD - Board	613.1 - FICA/SS/Medicare		-17.56	17.56
			9002 RCD - Sick	613.1 - FICA/SS/Medicare		-18.44	18.44
			9003 RCD - Holiday	613.1 - FICA/SS/Medicare		-10.54	10.54
				231 - FIT/SS/Medicare		216.89	-216.89
				231 - FIT/SS/Medicare		216.89	-216.89
				613.1 - FICA/SS/Medicare		-39.84	39.84
			1001 CCRCD - Admin	613.1 - FICA/SS/Medicare		-4.11	4.11
			1002 CCRCD - Board	613.1 - FICA/SS/Medicare		-4.31	4.31
			9002 RCD - Sick	613.1 - FICA/SS/Medicare		-2.46	2.46
			9003 RCD - Holiday	613.1 - FICA/SS/Medicare		50.72	-50.72
				231 - FIT/SS/Medicare		50.72	-50.72
				234 - SIT/SDI		72.51	-72.51
				234 - SIT/SDI		30.56	-30.56
				239 - Direct Deposit Liabilities		2,255.46	-2,255.46
TOTAL						0.00	0.00
<b>Bill Pmt -Check</b>	<b>4317</b>	<b>03/10/2017</b>	<b>Ben Weise</b>		<b>102 - Checking - Bank of America</b>		<b>-153.58</b>
Bill		03/09/2017	1003 CCRCD - Program Support	625.2 - Mileage Reimbursement		-124.98	124.98
			1003 CCRCD - Program Support	625.3 - Transportation		-28.60	28.60
TOTAL						-153.58	153.58
<b>Bill Pmt -Check</b>	<b>4318</b>	<b>03/10/2017</b>	<b>Brentwood Gardens, Inc.</b>		<b>102 - Checking - Bank of America</b>		<b>-225.00</b>
Bill	5050	03/09/2017	1003 CCRCD - Program Support	622.1 - Facility Maintenance/Repair		-225.00	225.00
TOTAL						-225.00	225.00

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**Contra Costa Resource Conservation District**  
**Check Detail**  
 March 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>4319</b>	<b>03/10/2017</b>	<b>DewPoint Consulting</b>		<b>102 - Checking - Bank of America</b>		<b>-3,868.80</b>
Bill		03/08/2017	1004 CCRCD - Prof Development	621.1 · Consulting		-3,868.80	3,868.80
TOTAL						-3,868.80	3,868.80
<b>Bill Pmt -Check</b>	<b>4320</b>	<b>03/10/2017</b>	<b>Michael Love &amp; Associates</b>		<b>102 - Checking - Bank of America</b>		<b>-5,825.00</b>
Bill	2017018	03/08/2017	5015 SCC - Pinole	621.1 · Consulting		-5,825.00	5,825.00
TOTAL						-5,825.00	5,825.00
<b>Bill Pmt -Check</b>	<b>4321</b>	<b>03/10/2017</b>	<b>Toyon Environmental Consultants, Inc.</b>		<b>102 - Checking - Bank of America</b>		<b>-2,784.00</b>
Bill	504-06	03/08/2017	5015 SCC - Pinole	621.1 · Consulting		-2,784.00	2,784.00
TOTAL						-2,784.00	2,784.00
<b>Bill Pmt -Check</b>	<b>4322</b>	<b>03/10/2017</b>	<b>US Bank</b>		<b>102 - Checking - Bank of America</b>		<b>-1,696.52</b>
Bill		02/28/2017		221 · US Bank 8302		-1,696.52	1,696.52
TOTAL						-1,696.52	1,696.52
<b>Liability Check</b>	<b>4323</b>	<b>03/10/2017</b>	<b>Nationwide</b>		<b>102 - Checking - Bank of America</b>		<b>-2,006.57</b>
				237 · 457(b) Contributions		-383.67	383.67
				237 · 457(b) Contributions		-310.40	310.40
				237 · 457(b) Contributions		-1,312.50	1,312.50
TOTAL						-2,006.57	2,006.57
<b>Bill Pmt -Check</b>	<b>4324</b>	<b>03/21/2017</b>	<b>Kaiser Foundation Health Plan</b>		<b>102 - Checking - Bank of America</b>		<b>-438.00</b>
Bill		03/21/2017	1001 CCRCD - Admin	612.1 · Health/Health In Lieu		-438.00	438.00
TOTAL						-438.00	438.00
<b>Bill Pmt -Check</b>	<b>4325</b>	<b>03/24/2017</b>	<b>C3 Conferencing, Inc.</b>		<b>102 - Checking - Bank of America</b>		<b>-84.87</b>
Bill	C2383...	03/24/2017	5002 RCD - WATERSHEDS:5002.1 General	626.3 · Communications		-84.87	84.87
TOTAL						-84.87	84.87
<b>Bill Pmt -Check</b>	<b>4326</b>	<b>03/24/2017</b>	<b>Comcast Business</b>		<b>102 - Checking - Bank of America</b>		<b>-155.66</b>
Bill		03/24/2017	1001 CCRCD - Admin	626.2 · Utilities		-155.66	155.66
TOTAL						-155.66	155.66

## Contra Costa Resource Conservation District Check Detail March 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>4327</b>	<b>03/24/2017</b>	<b>Kaiser Foundation Health Plan</b>		<b>102 - Checking - Bank of America</b>		<b>-1,949.00</b>
Bill		03/24/2017	1001 CCRCD - Admin	612.1 - Health/Health In Lieu		-1,949.00	1,949.00
TOTAL						-1,949.00	1,949.00
<b>Bill Pmt -Check</b>	<b>4328</b>	<b>03/24/2017</b>	<b>PG &amp; E</b>		<b>102 - Checking - Bank of America</b>		<b>-19.95</b>
Bill		03/24/2017	5001 RCD - WORKING LANDS:5001.2 Irrigated Agriculture	622.1 - Facility Maintenance/Repair		-19.95	19.95
TOTAL						-19.95	19.95
<b>Bill Pmt -Check</b>	<b>4329</b>	<b>03/24/2017</b>	<b>Robert Half Management Resources</b>		<b>102 - Checking - Bank of America</b>		<b>-8,375.00</b>
Bill	476495...	03/24/2017	1001 CCRCD - Admin	621.2 - Accounting		-687.50	687.50
Bill	477044...	03/24/2017	1001 CCRCD - Admin	621.2 - Accounting		-4,156.25	4,156.25
Bill	477458...	03/24/2017	1001 CCRCD - Admin	621.2 - Accounting		-3,531.25	3,531.25
TOTAL						-8,375.00	8,375.00
<b>Bill Pmt -Check</b>	<b>4330</b>	<b>03/31/2017</b>	<b>Ben Wallace</b>		<b>102 - Checking - Bank of America</b>		<b>-148.30</b>
Bill		03/31/2017	5011 COUNTY FCD:5011.3 T3 CCWF	625.2 - Mileage Reimbursement		-5.40	5.40
			5022 County-WS Program	625.2 - Mileage Reimbursement		-9.72	9.72
			5002 RCD - WATERSHEDS:5002.1 General	625.2 - Mileage Reimbursement		-2.16	2.16
			1004 CCRCD - Prof Development	625.2 - Mileage Reimbursement		-25.92	25.92
			5015 SCC - Pinole	625.2 - Mileage Reimbursement		-8.64	8.64
			5001 RCD - WORKING LANDS:5001.1 General	625.2 - Mileage Reimbursement		-63.72	63.72
			1001 CCRCD - Admin	624.2 - Office Supplies		-32.74	32.74
TOTAL						-148.30	148.30
<b>Bill Pmt -Check</b>	<b>4331</b>	<b>03/31/2017</b>	<b>Ben Weise</b>		<b>102 - Checking - Bank of America</b>		<b>-360.40</b>
Bill		03/31/2017	1003 CCRCD - Program Support	625.2 - Mileage Reimbursement		-251.60	251.60
			5023 NRCS-Cons. Planning	625.2 - Mileage Reimbursement		-108.80	108.80
TOTAL						-360.40	360.40
<b>Bill Pmt -Check</b>	<b>4332</b>	<b>03/31/2017</b>	<b>Brentwood Gardens, Inc.</b>		<b>102 - Checking - Bank of America</b>		<b>-225.00</b>
Bill	5069	03/31/2017	5001 RCD - WORKING LANDS:5001.2 Irrigated Agriculture	622.1 - Facility Maintenance/Repair		-225.00	225.00
TOTAL						-225.00	225.00

**Contra Costa Resource Conservation District  
Check Detail  
March 2017**

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>4333</b>	<b>03/31/2017</b>	<b>Bridgeway Civil Constructors, Inc.</b>		<b>102 - Checking - Bank of America</b>		<b>-20,982.57</b>
Bill	1	08/04/2016	5003 RESTORATION:5003.1 General	622.2 · New Construction/Special Projs		-4,812.94	96,258.75
Bill	Payme...	09/30/2016	5003 RESTORATION:5003.1 General	622.2 · New Construction/Special Projs		-253.31	5,066.25
Bill	#3	10/31/2016	5013 EEMP - Pinole	622.2 · New Construction/Special Projs		-8,447.50	168,950.00
			5018 County DCD - Pinole	622.2 · New Construction/Special Projs		-6,261.54	125,230.71
			5015 SCC - Pinole	622.2 · New Construction/Special Projs		-150.00	3,000.00
			5019 CDFW - Pinole	622.2 · New Construction/Special Projs		-250.00	5,000.00
Bill	BCCI #4	02/16/2017	5013 EEMP - Pinole	622.2 · New Construction/Special Projs		-437.26	8,745.30
				622.2 · New Construction/Special Projs		-370.02	7,400.41
TOTAL						-20,982.57	419,651.42
<b>Bill Pmt -Check</b>	<b>4334</b>	<b>03/31/2017</b>	<b>City of Concord</b>		<b>102 - Checking - Bank of America</b>		<b>-39.31</b>
Bill	57961	03/31/2017	1001 CCRCD - Admin	624.2 · Office Supplies		-39.31	39.31
TOTAL						-39.31	39.31
<b>Bill Pmt -Check</b>	<b>4335</b>	<b>03/31/2017</b>	<b>Concord Locksmith</b>		<b>102 - Checking - Bank of America</b>		<b>-700.61</b>
Bill	2174	04/07/2017	1001 CCRCD - Admin	622.1 · Facility Maintenance/Repair		-700.61	700.61
TOTAL						-700.61	700.61
<b>Bill Pmt -Check</b>	<b>4336</b>	<b>03/31/2017</b>	<b>Elizabeth Harrison_V</b>		<b>102 - Checking - Bank of America</b>		<b>-69.27</b>
Bill		03/31/2017	5011 COUNTY FCD:5011.3 T3 CCWF	625.2 · Mileage Reimbursement		-27.18	27.18
			5019 CDFW - Pinole	625.2 · Mileage Reimbursement		-25.79	25.79
			5019 CDFW - Pinole	624.1 · Field/Workshop		-16.30	16.30
TOTAL						-69.27	69.27
<b>Bill Pmt -Check</b>	<b>4337</b>	<b>03/31/2017</b>	<b>Kaiser Foundation Health Plan</b>		<b>102 - Checking - Bank of America</b>		<b>-1,949.00</b>
Bill		04/01/2017	1001 CCRCD - Admin	612.1 · Health/Health In Lieu		-1,949.00	1,949.00
TOTAL						-1,949.00	1,949.00
<b>Bill Pmt -Check</b>	<b>4338</b>	<b>03/31/2017</b>	<b>Michael Love &amp; Associates</b>		<b>102 - Checking - Bank of America</b>		<b>-60.00</b>
Bill	2017032	03/31/2017	5015 SCC - Pinole	622.2 · New Construction/Special Projs		-60.00	60.00
TOTAL						-60.00	60.00



**Contra Costa Resource Conservation District**  
**Check Detail**  
 March 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>4340</b>	<b>03/31/2017</b>	<b>Heidi Petty</b>		<b>102 - Checking - Bank of America</b>		<b>-143.27</b>
Bill		03/31/2017	5002 RCD - WATERSHEDS:5002.2 Alhambra	625.2 · Mileage Reimbursement		-25.68	25.68
			5001 RCD - WORKING LANDS:5001.2 Irrigated Agriculture	625.2 · Mileage Reimbursement		-37.13	37.13
			5002 RCD - WATERSHEDS:5002.4 Rodeo	625.2 · Mileage Reimbursement		-74.52	74.52
			5002 RCD - WATERSHEDS:5002.1 General	625.2 · Mileage Reimbursement		-5.94	5.94
TOTAL						-143.27	143.27
<b>Bill Pmt -Check</b>	<b>4341</b>	<b>03/31/2017</b>	<b>Elissa Robinson</b>		<b>102 - Checking - Bank of America</b>		<b>-167.24</b>
Bill		03/31/2017	5020 CWS - Alhambra/Pinole	625.2 · Mileage Reimbursement		-71.50	71.50
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	625.2 · Mileage Reimbursement		-23.76	23.76
			5011 COUNTY FCD:5011.3 T3 CCWF	625.2 · Mileage Reimbursement		-30.18	30.18
			1003 CCRCD - Program Support	625.2 · Mileage Reimbursement		-41.80	41.80
TOTAL						-167.24	167.24

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## Contra Costa Resource Conservation District

## Profit &amp; Loss

06/14/17

April 2017

Accrual Basis

	Apr 17
<b>Income</b>	
<b>400 · REVENUE</b>	
401 · Property Tax	96,603.20
409 · Interest	0.97
<b>Total 400 · REVENUE</b>	96,604.17
<b>Total Income</b>	96,604.17
<b>Gross Profit</b>	96,604.17
<b>Expense</b>	
<b>EXPENDITURES</b>	
<b>610 · PERSONNEL</b>	
611 · Salaries	26,026.38
612 · Benefits	
612.1 · Health/Health In Lieu	4,289.36
612.3 · Retirement/457(b) Contributions	307.10
<b>Total 612 · Benefits</b>	4,596.46
613 · Payroll Taxes/Fees	
613.1 · FICA/SS/Medicare	2,014.51
613.2 · FUTA/SUI	40.30
613.3 · Workers Compensation	168.11
613.4 · Penalty	140.00
613.5 · Interest	1.68
<b>Total 613 · Payroll Taxes/Fees</b>	2,364.60
610 · PERSONNEL - Other	69,567.77
<b>Total 610 · PERSONNEL</b>	102,555.21
<b>620 · NON PERSONNEL</b>	
621 · Professional Services	
621.1 · Consulting	20,402.00
<b>Total 621 · Professional Services</b>	20,402.00
622 · Contractors	
622.1 · Facility Maintenance/Repair	720.04
<b>Total 622 · Contractors</b>	720.04
624 · Materials and Supplies	
624.2 · Office Supplies	384.09
624.4 · Food & Beverage	50.17
<b>Total 624 · Materials and Supplies</b>	434.26
625 · Travel	
625.2 · Mileage Reimbursement	278.00
625.3 · Transportation	5.00
<b>Total 625 · Travel</b>	283.00
626 · Operating Expenses	
626.1 · Office/Facility Rent	1,641.38
626.2 · Utilities	146.16
626.3 · Communications	66.06
626.5 · Insurance	278.82
626.8 · Subscriptions	113.95
<b>Total 626 · Operating Expenses</b>	2,246.37

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Contra Costa Resource Conservation District

06/14/17

Profit & Loss

Accrual Basis

April 2017

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	Apr 17
627 · Partnerships & Outreach	
627.1 · Memberships/Donations	333.33
Total 627 · Partnerships & Outreach	333.33
Total 620 · NON PERSONNEL	24,419.00
Total EXPENDITURES	126,974.21
Total Expense	126,974.21
Net Income	<u>-30,370.04</u>

**Contra Costa Resource Conservation District  
Profit & Loss Budget vs. Actual**

06/14/17

July 2016 through April 2017

Accrual Basis

	Jul '16 - Apr 17	Budget	\$ Over Budget
<b>Income</b>			
<b>400 · REVENUE</b>			
403 · Mitigation/Settlements	0.00	28,000.00	-28,000.00
409 · Interest	171.27	750.00	-578.73
410 · Miscellaneous	619.90		
404 · Donations	1,450.00	2,000.00	-550.00
401 · Property Tax			
401.2 · Benefit Assessments	2,247.76	0.00	2,247.76
401 · Property Tax - Other	99,065.84	220,000.00	-120,934.16
401.1 · Ad Valorem	141,119.23		
<b>Total 401 · Property Tax</b>	<b>242,432.83</b>	<b>220,000.00</b>	<b>22,432.83</b>
402 · Grants/Contracts			
402.1 · Federal	0.00	132,143.00	-132,143.00
402.3 · Local	131,210.88	129,103.00	2,107.88
402.2 · State	542,485.35	730,000.00	-187,514.65
<b>Total 402 · Grants/Contracts</b>	<b>673,696.23</b>	<b>991,246.00</b>	<b>-317,549.77</b>
<b>Total 400 · REVENUE</b>	<b>918,370.23</b>	<b>1,241,996.00</b>	<b>-323,625.77</b>
<b>Total Income</b>	<b>918,370.23</b>	<b>1,241,996.00</b>	<b>-323,625.77</b>
<b>Gross Profit</b>	<b>918,370.23</b>	<b>1,241,996.00</b>	<b>-323,625.77</b>
<b>Expense</b>			
<b>EXPENDITURES</b>			
<b>610 · PERSONNEL</b>			
613 · Payroll Taxes/Fees			
613.5 · Interest	1.68		
613.4 · Penalty	140.00		
613 · Payroll Taxes/Fees - Other	290.67		
613.3 · Workers Compensation	2,040.33	2,095.00	-54.67
613.2 · FUTA/SUI	3,441.33	1,675.00	1,766.33
613.1 · FICA/SS/Medicare	16,304.59	21,362.00	-5,057.41
<b>Total 613 · Payroll Taxes/Fees</b>	<b>22,218.60</b>	<b>25,132.00</b>	<b>-2,913.40</b>
612 · Benefits			
612.3 · Retirement/457(b) Contributions	3,048.33	6,936.00	-3,887.67
612.1 · Health/Health In Lieu	21,869.81	33,517.00	-11,647.19
<b>Total 612 · Benefits</b>	<b>24,918.14</b>	<b>40,453.00</b>	<b>-15,534.86</b>
610 · PERSONNEL - Other	69,567.77		
611 · Salaries	213,734.29	279,251.00	-65,516.71
<b>Total 610 · PERSONNEL</b>	<b>330,438.80</b>	<b>344,836.00</b>	<b>-14,397.20</b>
<b>620 · NON PERSONNEL</b>			
623 · Equipment			
623.2 · Equipment - Small	774.32	3,000.00	-2,225.68
623.3 · Equipment - Rental	1,018.35		
<b>Total 623 · Equipment</b>	<b>1,792.67</b>	<b>3,000.00</b>	<b>-1,207.33</b>
625 · Travel			
625 · Travel - Other	17.49		
625.5 · Meals	71.30	1,000.00	-928.70
625.4 · Lodging	86.67	2,500.00	-2,413.33
625.1 · Monthly Stipends	510.00	720.00	-210.00
625.3 · Transportation	626.79	2,000.00	-1,373.21
625.6 · Conference Fees/Tuition	1,090.00	3,750.00	-2,660.00
625.2 · Mileage Reimbursement	2,080.84	2,500.00	-419.16
<b>Total 625 · Travel</b>	<b>4,483.09</b>	<b>12,470.00</b>	<b>-7,986.91</b>
627 · Partnerships & Outreach			
627.3 · Awards/Raffles	100.00	0.00	100.00
627.2 · Sponsorships/Scholarships	2,000.00		
627.1 · Memberships/Donations	5,179.98	10,000.00	-4,820.02
<b>Total 627 · Partnerships &amp; Outreach</b>	<b>7,279.98</b>	<b>10,000.00</b>	<b>-2,720.02</b>
624 · Materials and Supplies			
624.1 · Field/Workshop	493.17	3,800.00	-3,306.83
624.3 · Printing and Production	982.09	1,500.00	-517.91
624.2 · Office Supplies	2,628.69	1,500.00	1,128.69
624.4 · Food & Beverage	4,602.00	3,555.00	1,047.00
<b>Total 624 · Materials and Supplies</b>	<b>8,705.95</b>	<b>10,355.00</b>	<b>-1,649.05</b>
626 · Operating Expenses			
626.7 · Govt Fees	0.00	4,400.00	-4,400.00
626.9 · Advertisements	290.00	250.00	40.00
626.6 · Business Fees	509.50	1,650.00	-1,140.50
626.2 · Utilities	945.04		
626.3 · Communications	953.59	1,500.00	-546.41
626.8 · Subscriptions	2,182.15	600.00	1,582.15
626.5 · Insurance	3,338.20	3,950.00	-611.80
626.1 · Office/Facility Rent	3,400.89	7,200.00	-3,799.11
<b>Total 626 · Operating Expenses</b>	<b>11,619.37</b>	<b>19,550.00</b>	<b>-7,930.63</b>
621 · Professional Services			
621.4 · Legal	6,610.00	5,000.00	1,610.00
621.3 · Audit	7,300.00	6,000.00	1,300.00
621.2 · Accounting	13,903.42	12,000.00	1,903.42
621.1 · Consulting	140,140.32	223,789.00	-83,648.68
<b>Total 621 · Professional Services</b>	<b>167,953.74</b>	<b>246,789.00</b>	<b>-78,835.26</b>

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Accrual Basis

### Contra Costa Resource Conservation District Profit & Loss Budget vs. Actual

July 2016 through April 2017

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	Jul '16 - Apr 17	Budget	\$ Over Budget
622 - Contractors			
622 - Contractors - Other	748.49		
622.1 - Facility Maintenance/Repair	21,139.44	14,400.00	6,739.44
622.2 - New Construction/Special Projs	424,991.42	635,449.00	-210,457.58
Total 622 - Contractors	446,879.35	649,849.00	-202,969.65
Total 620 - NON PERSONNEL	648,714.15	952,013.00	-303,298.85
Total EXPENDITURES	979,152.95	1,296,849.00	-317,696.05
Total Expense	979,152.95	1,296,849.00	-317,696.05
Net Income	<b>-60,782.72</b>	<b>-54,853.00</b>	<b>-5,929.72</b>

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## Contra Costa Resource Conservation District Check Detail April 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Liability Check		04/14/2017	QuickBooks Payroll Service		102 - Checking - Bank of America		-17,742.14
			QuickBooks Payroll Service	239 - Direct Deposit Liabilities		-17,742.14	17,742.14
TOTAL						-17,742.14	17,742.14
Check	EFT	04/13/2017	Intuit QB Payroll		102 - Checking - Bank of America		-14.00
				626.8 - Subscriptions		-14.00	14.00
TOTAL						-14.00	14.00
Liability Check	E-pay	04/11/2017	EDD		102 - Checking - Bank of America		-1,178.26
				234 - SIT/SDI		-234.23	234.23
				234 - SIT/SDI		-944.03	944.03
TOTAL						-1,178.26	1,178.26
Liability Check	E-pay	04/11/2017	EDD		102 - Checking - Bank of America		-32.50
				235 - SUI/ETT		-1.30	1.30
				235 - SUI/ETT		-31.20	31.20
TOTAL						-32.50	32.50
Liability Check	E-pay	04/11/2017	Internal Revenue Service		102 - Checking - Bank of America		-7.80
				233 - FUTA		-7.80	7.80
TOTAL						-7.80	7.80
Liability Check	E-pay	04/11/2017	United States Treasury		102 - Checking - Bank of America		-7,453.02
				231 - FIT/SS/Medicare		-3,424.00	3,424.00
				231 - FIT/SS/Medicare		-1,632.67	1,632.67
				231 - FIT/SS/Medicare		-1,632.67	1,632.67
				231 - FIT/SS/Medicare		-381.84	381.84
				231 - FIT/SS/Medicare		-381.84	381.84
TOTAL						-7,453.02	7,453.02

## Contra Costa Resource Conservation District Check Detail April 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	PR031...	04/15/2017	Allison Rofe		102 - Checking - Bank of America		0.00
			1003 CCRCD - Program Support	611 - Salaries		-89.43	89.43
			5016 NRCS Cont Agr	611 - Salaries		-1,624.65	1,624.65
			1003 CCRCD - Program Support	613.2 - FUTA/SUI		-0.02	0.02
			5016 NRCS Cont Agr	613.2 - FUTA/SUI		-0.39	0.39
				235 - SUI/ETT		0.41	-0.41
			1003 CCRCD - Program Support	613.1 - FICA/SS/Medicare		-5.54	5.54
			5016 NRCS Cont Agr	613.1 - FICA/SS/Medicare		-100.73	100.73
				231 - FIT/SS/Medicare		106.27	-106.27
				231 - FIT/SS/Medicare		106.27	-106.27
			1003 CCRCD - Program Support	613.1 - FICA/SS/Medicare		-1.30	1.30
			5016 NRCS Cont Agr	613.1 - FICA/SS/Medicare		-23.55	23.55
				231 - FIT/SS/Medicare		24.85	-24.85
				231 - FIT/SS/Medicare		24.85	-24.85
			1003 CCRCD - Program Support	613.2 - FUTA/SUI		-0.13	0.13
			5016 NRCS Cont Agr	613.2 - FUTA/SUI		-2.34	2.34
				233 - FUTA		2.47	-2.47
				234 - SIT/SDI		15.43	-15.43
			1003 CCRCD - Program Support	613.2 - FUTA/SUI		-0.52	0.52
			5016 NRCS Cont Agr	613.2 - FUTA/SUI		-9.37	9.37
				235 - SUI/ETT		9.89	-9.89
				239 - Direct Deposit Liabilities		1,567.53	-1,567.53
TOTAL						0.00	0.00
Paycheck	PR031...	04/15/2017	Benjamin S. Wallace		102 - Checking - Bank of America		0.00
			1001 CCRCD - Admin	611 - Salaries		-3,427.76	3,427.76
			1002 CCRCD - Board	611 - Salaries		-316.41	316.41
			1003 CCRCD - Program Support	611 - Salaries		-685.55	685.55
			1004 CCRCD - Prof Development	611 - Salaries		-43.95	43.95
			5001 RCD - WORKING LANDS:5001.1 General	611 - Salaries		-105.47	105.47
			5001 RCD - WORKING LANDS:5001.2 Irrigated Agriculture	611 - Salaries		-175.78	175.78
			5014 USBR - LS Pond	611 - Salaries		-35.16	35.16
			5016 NRCS Cont Agr	611 - Salaries		-219.73	219.73
			5002 RCD - WATERSHEDS:5002.1 General	611 - Salaries		-369.14	369.14
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	611 - Salaries		-96.68	96.68
			5011 COUNTY FCD:5011.2 T2 Special Projects	611 - Salaries		-35.16	35.16
			5011 COUNTY FCD:5011.3 T3 CCWF	611 - Salaries		-79.10	79.10
			5022 County-WS Program	611 - Salaries		-87.89	87.89
			5003 RESTORATION:5003.1 General	611 - Salaries		-158.20	158.20
			5015 SCC - Pinole	611 - Salaries		-632.82	632.82
				237 - 457(b) Contributions		1,312.50	-1,312.50
				612.3 - Retirement/457(b) Contributions		-194.07	194.07
				237 - 457(b) Contributions		194.07	-194.07
				626.3 - Communications		-22.00	22.00
				612.1 - Health/Health In Lieu		-2,340.36	2,340.36
				231 - FIT/SS/Medicare		1,161.00	-1,161.00
			1001 CCRCD - Admin	613.1 - FICA/SS/Medicare		-218.92	218.92
			1002 CCRCD - Board	613.1 - FICA/SS/Medicare		-20.20	20.20
			1003 CCRCD - Program Support	613.1 - FICA/SS/Medicare		-43.78	43.78
			1004 CCRCD - Prof Development	613.1 - FICA/SS/Medicare		-2.80	2.80
			5001 RCD - WORKING LANDS:5001.1 General	613.1 - FICA/SS/Medicare		-6.73	6.73



## Contra Costa Resource Conservation District Check Detail April 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
			5001 RCD - WORKING LANDS:5001.2 Irrigated Agriculture	613.1	FICA/SS/Medicare	-11.22	11.22
			5014 USBR - LS Pond	613.1	FICA/SS/Medicare	-2.25	2.25
			5016 NRCS Cont Agr	613.1	FICA/SS/Medicare	-14.03	14.03
			5002 RCD - WATERSHEDS:5002.1 General	613.1	FICA/SS/Medicare	-23.57	23.57
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	613.1	FICA/SS/Medicare	-6.18	6.18
			5011 COUNTY FCD:5011.2 T2 Special Projects	613.1	FICA/SS/Medicare	-2.25	2.25
			5011 COUNTY FCD:5011.3 T3 CCWF	613.1	FICA/SS/Medicare	-5.05	5.05
			5022 County-WS Program	613.1	FICA/SS/Medicare	-5.61	5.61
			5003 RESTORATION:5003.1 General	613.1	FICA/SS/Medicare	-10.10	10.10
			5015 SCC - Pinole	613.1	FICA/SS/Medicare	-40.41	40.41
				231	FIT/SS/Medicare	413.10	-413.10
				231	FIT/SS/Medicare	413.10	-413.10
			1001 CCRCD - Admin	613.1	FICA/SS/Medicare	-51.20	51.20
			1002 CCRCD - Board	613.1	FICA/SS/Medicare	-4.73	4.73
			1003 CCRCD - Program Support	613.1	FICA/SS/Medicare	-10.24	10.24
			1004 CCRCD - Prof Development	613.1	FICA/SS/Medicare	-0.66	0.66
			5001 RCD - WORKING LANDS:5001.1 General	613.1	FICA/SS/Medicare	-1.57	1.57
			5001 RCD - WORKING LANDS:5001.2 Irrigated Agriculture	613.1	FICA/SS/Medicare	-2.63	2.63
			5014 USBR - LS Pond	613.1	FICA/SS/Medicare	-0.53	0.53
			5016 NRCS Cont Agr	613.1	FICA/SS/Medicare	-3.28	3.28
			5002 RCD - WATERSHEDS:5002.1 General	613.1	FICA/SS/Medicare	-5.51	5.51
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	613.1	FICA/SS/Medicare	-1.44	1.44
			5011 COUNTY FCD:5011.2 T2 Special Projects	613.1	FICA/SS/Medicare	-0.53	0.53
			5011 COUNTY FCD:5011.3 T3 CCWF	613.1	FICA/SS/Medicare	-1.18	1.18
			5022 County-WS Program	613.1	FICA/SS/Medicare	-1.31	1.31
			5003 RESTORATION:5003.1 General	613.1	FICA/SS/Medicare	-2.36	2.36
			5015 SCC - Pinole	613.1	FICA/SS/Medicare	-9.45	9.45
				231	FIT/SS/Medicare	96.62	-96.62
				231	FIT/SS/Medicare	96.62	-96.62
				234	SIT/SDI	334.28	-334.28
				234	SIT/SDI	58.22	-58.22
				239	Direct Deposit Liabilities	5,455.44	-5,455.44
TOTAL						0.00	0.00
<b>Paycheck</b>	<b>PR031...</b>	<b>04/15/2017</b>	<b>Benjamin Weise</b>		<b>102 - Checking - Bank of America</b>		<b>0.00</b>
			1001 CCRCD - Admin	611	Salaries	-86.55	86.55
			1003 CCRCD - Program Support	611	Salaries	-2,509.95	2,509.95
			1004 CCRCD - Prof Development	611	Salaries	-115.40	115.40
			5001 RCD - WORKING LANDS:5001.1 General	611	Salaries	-201.95	201.95
			5023 NRCS-Cons. Planning	611	Salaries	-1,961.80	1,961.80
			9002 RCD - Sick	611	Salaries	-57.70	57.70
			5022 County-WS Program	611	Salaries	-375.05	375.05
				231	FIT/SS/Medicare	755.00	-755.00
			1001 CCRCD - Admin	613.1	FICA/SS/Medicare	-5.36	5.36
			1003 CCRCD - Program Support	613.1	FICA/SS/Medicare	-155.62	155.62
			1004 CCRCD - Prof Development	613.1	FICA/SS/Medicare	-7.16	7.16
			5001 RCD - WORKING LANDS:5001.1 General	613.1	FICA/SS/Medicare	-12.52	12.52
			5023 NRCS-Cons. Planning	613.1	FICA/SS/Medicare	-121.63	121.63
			9002 RCD - Sick	613.1	FICA/SS/Medicare	-3.58	3.58
			5022 County-WS Program	613.1	FICA/SS/Medicare	-23.25	23.25
				231	FIT/SS/Medicare	329.12	-329.12
				231	FIT/SS/Medicare	329.12	-329.12
			1001 CCRCD - Admin	613.1	FICA/SS/Medicare	-1.25	1.25

## Contra Costa Resource Conservation District Check Detail April 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
			1003 CCRCD - Program Support	613.1	FICA/SS/Medicare	-36.40	36.40
			1004 CCRCD - Prof Development	613.1	FICA/SS/Medicare	-1.67	1.67
			5001 RCD - WORKING LANDS:5001.1 General	613.1	FICA/SS/Medicare	-2.93	2.93
			5023 NRCS-Cons. Planning	613.1	FICA/SS/Medicare	-28.45	28.45
			9002 RCD - Sick	613.1	FICA/SS/Medicare	-0.84	0.84
			5022 County-WS Program	613.1	FICA/SS/Medicare	-5.44	5.44
				231	FIT/SS/Medicare	76.98	-76.98
				231	FIT/SS/Medicare	76.98	-76.98
				234	SIT/SDI	251.32	-251.32
				234	SIT/SDI	47.77	-47.77
				239	Direct Deposit Liabilities	3,848.21	-3,848.21
TOTAL						0.00	0.00
<b>Paycheck</b>	<b>PR031...</b>	<b>04/15/2017</b>	<b>Elissa G. Robinson</b>	<b>102</b>	<b>Checking - Bank of America</b>		<b>0.00</b>
			1003 CCRCD - Program Support	611	Salaries	-1,657.70	1,657.70
			1004 CCRCD - Prof Development	611	Salaries	-219.20	219.20
			5002 RCD - WATERSHEDS:5002.1 General	611	Salaries	-534.30	534.30
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	611	Salaries	-931.60	931.60
			5011 COUNTY FCD:5011.2 T2 Special Projects	611	Salaries	-219.20	219.20
			5011 COUNTY FCD:5011.3 T3 CCWF	611	Salaries	-589.10	589.10
			5020 CWS - Alhambra/Pinole	611	Salaries	-643.90	643.90
			9002 RCD - Sick	611	Salaries	-246.60	246.60
				231	FIT/SS/Medicare	689.00	-689.00
			1003 CCRCD - Program Support	613.1	FICA/SS/Medicare	-102.78	102.78
			1004 CCRCD - Prof Development	613.1	FICA/SS/Medicare	-13.59	13.59
			5002 RCD - WATERSHEDS:5002.1 General	613.1	FICA/SS/Medicare	-33.13	33.13
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	613.1	FICA/SS/Medicare	-57.76	57.76
			5011 COUNTY FCD:5011.2 T2 Special Projects	613.1	FICA/SS/Medicare	-13.59	13.59
			5011 COUNTY FCD:5011.3 T3 CCWF	613.1	FICA/SS/Medicare	-36.52	36.52
			5020 CWS - Alhambra/Pinole	613.1	FICA/SS/Medicare	-39.92	39.92
			9002 RCD - Sick	613.1	FICA/SS/Medicare	-15.29	15.29
				231	FIT/SS/Medicare	312.58	-312.58
				231	FIT/SS/Medicare	312.58	-312.58
			1003 CCRCD - Program Support	613.1	FICA/SS/Medicare	-24.02	24.02
			1004 CCRCD - Prof Development	613.1	FICA/SS/Medicare	-3.18	3.18
			5002 RCD - WATERSHEDS:5002.1 General	613.1	FICA/SS/Medicare	-7.75	7.75
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	613.1	FICA/SS/Medicare	-13.51	13.51
			5011 COUNTY FCD:5011.2 T2 Special Projects	613.1	FICA/SS/Medicare	-3.18	3.18
			5011 COUNTY FCD:5011.3 T3 CCWF	613.1	FICA/SS/Medicare	-8.54	8.54
			5020 CWS - Alhambra/Pinole	613.1	FICA/SS/Medicare	-9.34	9.34
			9002 RCD - Sick	613.1	FICA/SS/Medicare	-3.58	3.58
				231	FIT/SS/Medicare	73.10	-73.10
				231	FIT/SS/Medicare	73.10	-73.10
				234	SIT/SDI	206.98	-206.98
				234	SIT/SDI	45.37	-45.37
				239	Direct Deposit Liabilities	3,714.57	-3,714.57
TOTAL						0.00	0.00

## Contra Costa Resource Conservation District Check Detail April 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	PR031...	04/15/2017	Elizabeth M. Harrison		102 - Checking - Bank of America		0.00
			1003 CCRCD - Program Support	611 - Salaries		-664.00	664.00
			5015 SCC - Pinole	611 - Salaries		-176.00	176.00
			5011 COUNTY FCD:5011.3 T3 CCWF	611 - Salaries		-48.00	48.00
			1003 CCRCD - Program Support	613.2 - FUTA/SUI		-0.66	0.66
			5015 SCC - Pinole	613.2 - FUTA/SUI		-0.18	0.18
			5011 COUNTY FCD:5011.3 T3 CCWF	613.2 - FUTA/SUI		-0.05	0.05
				235 - SUI/ETT		0.89	-0.89
				231 - FIT/SS/Medicare		70.00	-70.00
			1003 CCRCD - Program Support	613.1 - FICA/SS/Medicare		-41.16	41.16
			5015 SCC - Pinole	613.1 - FICA/SS/Medicare		-10.91	10.91
			5011 COUNTY FCD:5011.3 T3 CCWF	613.1 - FICA/SS/Medicare		-2.98	2.98
				231 - FIT/SS/Medicare		55.05	-55.05
				231 - FIT/SS/Medicare		55.05	-55.05
			1003 CCRCD - Program Support	613.1 - FICA/SS/Medicare		-9.62	9.62
			5015 SCC - Pinole	613.1 - FICA/SS/Medicare		-2.55	2.55
			5011 COUNTY FCD:5011.3 T3 CCWF	613.1 - FICA/SS/Medicare		-0.70	0.70
				231 - FIT/SS/Medicare		12.87	-12.87
				231 - FIT/SS/Medicare		12.87	-12.87
			1003 CCRCD - Program Support	613.2 - FUTA/SUI		-3.98	3.98
			5015 SCC - Pinole	613.2 - FUTA/SUI		-1.06	1.06
			5011 COUNTY FCD:5011.3 T3 CCWF	613.2 - FUTA/SUI		-0.29	0.29
				233 - FUTA		5.33	-5.33
				234 - SIT/SDI		7.99	-7.99
			1003 CCRCD - Program Support	613.2 - FUTA/SUI		-15.94	15.94
			5015 SCC - Pinole	613.2 - FUTA/SUI		-4.22	4.22
			5011 COUNTY FCD:5011.3 T3 CCWF	613.2 - FUTA/SUI		-1.15	1.15
				235 - SUI/ETT		21.31	-21.31
				239 - Direct Deposit Liabilities		742.09	-742.09
TOTAL						0.00	0.00
Paycheck	PR031...	04/15/2017	Heidi M. Petty		102 - Checking - Bank of America		0.00
			1001 CCRCD - Admin	611 - Salaries		-214.50	214.50
			1003 CCRCD - Program Support	611 - Salaries		-759.00	759.00
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	611 - Salaries		-280.50	280.50
			5020 CWS - Alhambra/Pinole	611 - Salaries		-478.50	478.50
			5021 CWS - Rodeo	611 - Salaries		-1,105.50	1,105.50
				231 - FIT/SS/Medicare		307.00	-307.00
				613.1 - FICA/SS/Medicare		-13.30	13.30
			1001 CCRCD - Admin	613.1 - FICA/SS/Medicare		-47.06	47.06
			1003 CCRCD - Program Support	613.1 - FICA/SS/Medicare		-17.39	17.39
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	613.1 - FICA/SS/Medicare		-29.67	29.67
			5020 CWS - Alhambra/Pinole	613.1 - FICA/SS/Medicare		-68.54	68.54
			5021 CWS - Rodeo	613.1 - FICA/SS/Medicare		175.96	-175.96
				231 - FIT/SS/Medicare		175.96	-175.96
				613.1 - FICA/SS/Medicare		-3.10	3.10
			1001 CCRCD - Admin	613.1 - FICA/SS/Medicare		-11.01	11.01
			1003 CCRCD - Program Support	613.1 - FICA/SS/Medicare		-4.07	4.07
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	613.1 - FICA/SS/Medicare		-6.94	6.94
			5020 CWS - Alhambra/Pinole	613.1 - FICA/SS/Medicare		-16.03	16.03
			5021 CWS - Rodeo	613.1 - FICA/SS/Medicare		41.15	-41.15
				231 - FIT/SS/Medicare		41.15	-41.15

## Contra Costa Resource Conservation District Check Detail April 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
				231 - FIT/SS/Medicare		41.15	-41.15
				234 - SIT/SDI		53.71	-53.71
				234 - SIT/SDI		25.54	-25.54
				239 - Direct Deposit Liabilities		2,234.64	-2,234.64
TOTAL						0.00	0.00
<b>Paycheck</b>	<b>PR031...</b>	<b>04/15/2017</b>	<b>Teresa A. Hunter</b>		<b>102 - Checking - Bank of America</b>		<b>0.00</b>
			1001 CCRCD - Admin	611 - Salaries		-3,162.50	3,162.50
			1002 CCRCD - Board	611 - Salaries		-440.00	440.00
			9002 RCD - Sick	611 - Salaries		-165.00	165.00
				237 - 457(b) Contributions		386.97	-386.97
				612.3 - Retirement/457(b) Contributions		-113.03	113.03
				237 - 457(b) Contributions		113.03	-113.03
				626.3 - Communications		-10.00	10.00
				231 - FIT/SS/Medicare		442.00	-442.00
			1001 CCRCD - Admin	613.1 - FICA/SS/Medicare		-201.95	201.95
			1002 CCRCD - Board	613.1 - FICA/SS/Medicare		-28.10	28.10
			9002 RCD - Sick	613.1 - FICA/SS/Medicare		-10.54	10.54
				231 - FIT/SS/Medicare		240.59	-240.59
				231 - FIT/SS/Medicare		240.59	-240.59
			1001 CCRCD - Admin	613.1 - FICA/SS/Medicare		-47.24	47.24
			1002 CCRCD - Board	613.1 - FICA/SS/Medicare		-6.57	6.57
			9002 RCD - Sick	613.1 - FICA/SS/Medicare		-2.46	2.46
				231 - FIT/SS/Medicare		56.27	-56.27
				231 - FIT/SS/Medicare		56.27	-56.27
				234 - SIT/SDI		97.74	-97.74
				234 - SIT/SDI		33.91	-33.91
				239 - Direct Deposit Liabilities		2,520.02	-2,520.02
TOTAL						0.00	0.00
<b>Liability Check</b>	<b>4339</b>	<b>04/11/2017</b>	<b>Nationwide</b>		<b>102 - Checking - Bank of America</b>		<b>-2,006.57</b>
				237 - 457(b) Contributions		-398.11	398.11
				237 - 457(b) Contributions		-295.96	295.96
				237 - 457(b) Contributions		-1,312.50	1,312.50
TOTAL						-2,006.57	2,006.57
<b>Check</b>	<b>4342</b>	<b>04/17/2017</b>	<b>Benjamin S. Wallace</b>		<b>102 - Checking - Bank of America</b>		<b>-34,567.77</b>
			1001 CCRCD - Admin	610 - PERSONNEL		-31,642.32	31,642.32
			1001 CCRCD - Admin	610 - PERSONNEL		-2,925.45	2,925.45
TOTAL						-34,567.77	34,567.77

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06/14/17

**Contra Costa Resource Conservation District**  
**Check Detail**  
 April 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>4343</b>	<b>04/26/2017</b>	<b>C3 Conferencing, Inc.</b>		<b>102 - Checking - Bank of America</b>		<b>-34.06</b>
Bill	C2383...	04/26/2017	1001 CCRCO - Admin	626.3 · Communications		-34.06	34.06
TOTAL						-34.06	34.06
<b>Bill Pmt -Check</b>	<b>4344</b>	<b>04/26/2017</b>	<b>Comcast Business</b>		<b>102 - Checking - Bank of America</b>		<b>-146.16</b>
Bill		04/26/2017	1001 CCRCO - Admin	626.2 · Utilities		-146.16	146.16
TOTAL						-146.16	146.16
<b>Bill Pmt -Check</b>	<b>4345</b>	<b>04/26/2017</b>	<b>Contra Costa County County Counsel</b>		<b>102 - Checking - Bank of America</b>		<b>-4,170.00</b>
Bill		03/31/2017	1001 CCRCO - Admin	621.4 · Legal		-4,170.00	4,170.00
TOTAL						-4,170.00	4,170.00
<b>Bill Pmt -Check</b>	<b>4346</b>	<b>04/26/2017</b>	<b>Kaiser Foundation Health Plan</b>		<b>102 - Checking - Bank of America</b>		<b>-1,949.00</b>
Bill		05/01/2017	1001 CCRCO - Admin	612.1 · Health/Health In Lieu		-1,949.00	1,949.00
TOTAL						-1,949.00	1,949.00
<b>Bill Pmt -Check</b>	<b>4347</b>	<b>04/26/2017</b>	<b>PG &amp; E</b>		<b>102 - Checking - Bank of America</b>		<b>-19.43</b>
Bill		04/26/2017	1003 CCRCO - Program Support	622.1 · Facility Maintenance/Repair		-19.43	19.43
TOTAL						-19.43	19.43
<b>Bill Pmt -Check</b>	<b>4348</b>	<b>04/26/2017</b>	<b>US Bank</b>		<b>102 - Checking - Bank of America</b>		<b>-1,147.28</b>
Bill		03/09/2017		221 · US Bank 8302		-1,147.28	1,147.28
TOTAL						-1,147.28	1,147.28
<b>Bill Pmt -Check</b>	<b>4349</b>	<b>04/26/2017</b>	<b>Waterways Consulting, Inc.</b>		<b>102 - Checking - Bank of America</b>		<b>-19,652.00</b>
Bill	12172	04/06/2017	5017 NRCS - Coop Agr	621.1 · Consulting		-19,652.00	19,652.00
TOTAL						-19,652.00	19,652.00
<b>Check</b>	<b>4350</b>	<b>04/27/2017</b>	<b>Teresa A. Hunter</b>		<b>102 - Checking - Bank of America</b>		<b>-35,000.00</b>
			1001 CCRCO - Admin	610 · PERSONNEL		-35,000.00	35,000.00
TOTAL						-35,000.00	35,000.00

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## Contra Costa Resource Conservation District

## Profit &amp; Loss

06/14/17

May 2017

Accrual Basis

	May 17
<b>Income</b>	
<b>400 · REVENUE</b>	
<b>402 · Grants/Contracts</b>	
402.1 · Federal	6,020.92
<b>Total 402 · Grants/Contracts</b>	6,020.92
409 · Interest	0.99
<b>Total 400 · REVENUE</b>	6,021.91
<b>Total Income</b>	6,021.91
<b>Gross Profit</b>	6,021.91
<b>Expense</b>	
<b>EXPENDITURES</b>	
<b>610 · PERSONNEL</b>	
611 · Salaries	35,409.20
612 · Benefits	
612.1 · Health/Health In Lieu	1,949.00
612.3 · Retirement/457(b) Contributions	439.80
<b>Total 612 · Benefits</b>	2,388.80
613 · Payroll Taxes/Fees	
613.1 · FICA/SS/Medicare	2,697.69
613.2 · FUTA/SUI	24.55
613.3 · Workers Compensation	168.11
<b>Total 613 · Payroll Taxes/Fees</b>	2,890.35
<b>Total 610 · PERSONNEL</b>	40,688.35
<b>620 · NON PERSONNEL</b>	
621 · Professional Services	
621.2 · Accounting	3,491.87
<b>Total 621 · Professional Services</b>	3,491.87
622 · Contractors	
622.1 · Facility Maintenance/Repair	480.06
<b>Total 622 · Contractors</b>	480.06
624 · Materials and Supplies	
624.2 · Office Supplies	448.61
624.3 · Printing and Production	36.20
624.4 · Food & Beverage	43.08
<b>Total 624 · Materials and Supplies</b>	527.89
625 · Travel	
625.3 · Transportation	7.10
<b>Total 625 · Travel</b>	7.10
626 · Operating Expenses	
626.1 · Office/Facility Rent	2,311.06
626.2 · Utilities	146.16
626.3 · Communications	32.00
626.5 · Insurance	278.82
626.8 · Subscriptions	766.45
<b>Total 626 · Operating Expenses</b>	3,534.49

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Contra Costa Resource Conservation District

Profit & Loss

06/14/17

May 2017

Accrual Basis

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	May 17
627 · Partnerships & Outreach	
627.1 · Memberships/Donations	533.33
627.3 · Awards/Raffles	18.50
Total 627 · Partnerships & Outreach	551.83
Total 620 · NON PERSONNEL	8,593.24
Total EXPENDITURES	49,281.59
Total Expense	49,281.59
Net Income	<u>-43,259.68</u>



## Contra Costa Resource Conservation District

## Profit &amp; Loss

06/14/17

May 2017

Accrual Basis

	May 17
<b>Income</b>	
<b>400 · REVENUE</b>	
<b>402 · Grants/Contracts</b>	
402.1 · Federal	6,020.92
<b>Total 402 · Grants/Contracts</b>	6,020.92
409 · Interest	0.99
<b>Total 400 · REVENUE</b>	6,021.91
<b>Total Income</b>	6,021.91
<b>Gross Profit</b>	6,021.91
<b>Expense</b>	
<b>EXPENDITURES</b>	
<b>610 · PERSONNEL</b>	
611 · Salaries	35,409.20
612 · Benefits	
612.1 · Health/Health In Lieu	1,949.00
612.3 · Retirement/457(b) Contributions	439.80
<b>Total 612 · Benefits</b>	2,388.80
613 · Payroll Taxes/Fees	
613.1 · FICA/SS/Medicare	2,697.69
613.2 · FUTA/SUI	24.55
613.3 · Workers Compensation	168.11
<b>Total 613 · Payroll Taxes/Fees</b>	2,890.35
<b>Total 610 · PERSONNEL</b>	40,688.35
<b>620 · NON PERSONNEL</b>	
621 · Professional Services	
621.2 · Accounting	3,491.87
<b>Total 621 · Professional Services</b>	3,491.87
622 · Contractors	
622.1 · Facility Maintenance/Repair	480.06
<b>Total 622 · Contractors</b>	480.06
624 · Materials and Supplies	
624.2 · Office Supplies	448.61
624.3 · Printing and Production	36.20
624.4 · Food & Beverage	43.08
<b>Total 624 · Materials and Supplies</b>	527.89
625 · Travel	
625.3 · Transportation	7.10
<b>Total 625 · Travel</b>	7.10
626 · Operating Expenses	
626.1 · Office/Facility Rent	2,311.06
626.2 · Utilities	146.16
626.3 · Communications	32.00
626.5 · Insurance	278.82
626.8 · Subscriptions	766.45
<b>Total 626 · Operating Expenses</b>	3,534.49

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Contra Costa Resource Conservation District

06/14/17

Profit & Loss

Accrual Basis

May 2017

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	May 17
627 · Partnerships & Outreach	
627.1 · Memberships/Donations	533.33
627.3 · Awards/Raffles	18.50
Total 627 · Partnerships & Outreach	551.83
Total 620 · NON PERSONNEL	8,593.24
Total EXPENDITURES	49,281.59
Total Expense	49,281.59
Net Income	<u>-43,259.68</u>

**Contra Costa Resource Conservation District  
Profit & Loss Budget vs. Actual**

06/14/17

Accrual Basis

July 2016 through May 2017

	Jul '16 - May 17	Budget	\$ Over Budget
<b>Income</b>			
<b>400 · REVENUE</b>			
403 · Mitigation/Settlements	0.00	28,000.00	-28,000.00
409 · Interest	172.26	750.00	-577.74
410 · Miscellaneous	619.90		
404 · Donations	1,450.00	2,000.00	-550.00
401 · Property Tax			
401.2 · Benefit Assessments	2,247.76	0.00	2,247.76
401 · Property Tax - Other	99,065.84	220,000.00	-120,934.16
401.1 · Ad Valorem	141,119.23		
<b>Total 401 · Property Tax</b>	<b>242,432.83</b>	<b>220,000.00</b>	<b>22,432.83</b>
402 · Grants/Contracts			
402.1 · Federal	6,020.92	132,143.00	-126,122.08
402.3 · Local	131,210.88	129,103.00	2,107.88
402.2 · State	542,485.35	730,000.00	-187,514.65
<b>Total 402 · Grants/Contracts</b>	<b>679,717.15</b>	<b>991,246.00</b>	<b>-311,528.85</b>
<b>Total 400 · REVENUE</b>	<b>924,392.14</b>	<b>1,241,996.00</b>	<b>-317,603.86</b>
<b>Total Income</b>	<b>924,392.14</b>	<b>1,241,996.00</b>	<b>-317,603.86</b>
<b>Gross Profit</b>	<b>924,392.14</b>	<b>1,241,996.00</b>	<b>-317,603.86</b>
<b>Expense</b>			
<b>EXPENDITURES</b>			
<b>610 · PERSONNEL</b>			
613 · Payroll Taxes/Fees			
613.5 · Interest	1.68		
613.4 · Penalty	140.00		
613 · Payroll Taxes/Fees - Other	290.67		
613.3 · Workers Compensation	2,208.44	2,095.00	113.44
613.2 · FUTA/SUI	3,465.88	1,675.00	1,790.88
613.1 · FICA/SS/Medicare	19,002.28	21,362.00	-2,359.72
<b>Total 613 · Payroll Taxes/Fees</b>	<b>25,108.95</b>	<b>25,132.00</b>	<b>-23.05</b>
612 · Benefits			
612.3 · Retirement/457(b) Contributions	3,488.13	6,936.00	-3,447.87
612.1 · Health/Health In Lieu	23,818.81	33,517.00	-9,698.19
<b>Total 612 · Benefits</b>	<b>27,306.94</b>	<b>40,453.00</b>	<b>-13,146.06</b>
610 · PERSONNEL - Other	69,567.77		
611 · Salaries	249,143.49	279,251.00	-30,107.51
<b>Total 610 · PERSONNEL</b>	<b>371,127.15</b>	<b>344,836.00</b>	<b>26,291.15</b>
<b>620 · NON PERSONNEL</b>			
623 · Equipment			
623.2 · Equipment - Small	774.32	3,000.00	-2,225.68
623.3 · Equipment - Rental	1,018.35		
<b>Total 623 · Equipment</b>	<b>1,792.67</b>	<b>3,000.00</b>	<b>-1,207.33</b>
625 · Travel			
625 · Travel - Other	17.49		
625.5 · Meals	71.30	1,000.00	-928.70
625.4 · Lodging	86.67	2,500.00	-2,413.33
625.1 · Monthly Stipends	510.00	720.00	-210.00
625.3 · Transportation	633.89	2,000.00	-1,366.11
625.6 · Conference Fees/Tuition	1,090.00	3,750.00	-2,660.00
625.2 · Mileage Reimbursement	2,080.84	2,500.00	-419.16
<b>Total 625 · Travel</b>	<b>4,490.19</b>	<b>12,470.00</b>	<b>-7,979.81</b>
627 · Partnerships & Outreach			
627.3 · Awards/Raffles	118.50	0.00	118.50
627.2 · Sponsorships/Scholarships	2,000.00		
627.1 · Memberships/Donations	5,713.31	10,000.00	-4,286.69
<b>Total 627 · Partnerships &amp; Outreach</b>	<b>7,831.81</b>	<b>10,000.00</b>	<b>-2,168.19</b>
624 · Materials and Supplies			
624.1 · Field/Workshop	493.17	3,800.00	-3,306.83
624.3 · Printing and Production	1,018.29	1,500.00	-481.71
624.2 · Office Supplies	3,077.30	1,500.00	1,577.30
624.4 · Food & Beverage	4,645.08	3,555.00	1,090.08
<b>Total 624 · Materials and Supplies</b>	<b>9,233.84</b>	<b>10,355.00</b>	<b>-1,121.16</b>
626 · Operating Expenses			
626.7 · Govt Fees	0.00	4,400.00	-4,400.00
626.9 · Advertisements	290.00	250.00	40.00
626.6 · Business Fees	509.50	1,650.00	-1,140.50
626.3 · Communications	985.59	1,500.00	-514.41
626.2 · Utilities	1,091.20		
626.8 · Subscriptions	2,948.60	600.00	2,348.60
626.5 · Insurance	3,617.02	3,950.00	-332.98
626.1 · Office/Facility Rent	5,711.95	7,200.00	-1,488.05
<b>Total 626 · Operating Expenses</b>	<b>15,153.86</b>	<b>19,550.00</b>	<b>-4,396.14</b>
621 · Professional Services			
621.4 · Legal	6,610.00	5,000.00	1,610.00
621.3 · Audit	7,300.00	6,000.00	1,300.00
621.2 · Accounting	17,395.29	12,000.00	5,395.29
621.1 · Consulting	140,140.32	223,789.00	-83,648.68
<b>Total 621 · Professional Services</b>	<b>171,445.61</b>	<b>246,789.00</b>	<b>-75,343.39</b>

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Accrual Basis

### Contra Costa Resource Conservation District

### Profit & Loss Budget vs. Actual

July 2016 through May 2017

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	Jul '16 - May 17	Budget	\$ Over Budget
622 - Contractors			
622 - Contractors - Other	748.49		
622.1 - Facility Maintenance/Repair	21,619.50	14,400.00	7,219.50
622.2 - New Construction/Special Projs	424,991.42	635,449.00	-210,457.58
<b>Total 622 - Contractors</b>	<b>447,359.41</b>	<b>649,849.00</b>	<b>-202,489.59</b>
<b>Total 620 - NON PERSONNEL</b>	<b>657,307.39</b>	<b>952,013.00</b>	<b>-294,705.61</b>
<b>Total EXPENDITURES</b>	<b>1,028,434.54</b>	<b>1,296,849.00</b>	<b>-268,414.46</b>
<b>Total Expense</b>	<b>1,028,434.54</b>	<b>1,296,849.00</b>	<b>-268,414.46</b>
<b>Net Income</b>	<b>-104,042.40</b>	<b>-54,853.00</b>	<b>-49,189.40</b>

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06/14/17

**Contra Costa Resource Conservation District**  
**Check Detail**  
 May 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Liability Check		05/12/2017	QuickBooks Payroll Service		102 - Checking - Bank of America		-20,065.47
			QuickBooks Payroll Service	239 - Direct Deposit Liabilities		-20,065.47	20,065.47
TOTAL						-20,065.47	20,065.47
Liability Check		05/18/2017	QuickBooks Payroll Service		102 - Checking - Bank of America		-3,599.87
			QuickBooks Payroll Service	239 - Direct Deposit Liabilities		-3,599.87	3,599.87
TOTAL						-3,599.87	3,599.87
Check	EFT	05/15/2017	Intuit QB Payroll		102 - Checking - Bank of America		-14.00
				626.8 - Subscriptions		-14.00	14.00
TOTAL						-14.00	14.00
Liability Check	E-pay	05/30/2017	United States Treasury		102 - Checking - Bank of America		-9,148.00
				231 - FIT/SS/Medicare		-4,519.00	4,519.00
				231 - FIT/SS/Medicare		-1,875.80	1,875.80
				231 - FIT/SS/Medicare		-1,875.80	1,875.80
				231 - FIT/SS/Medicare		-438.70	438.70
				231 - FIT/SS/Medicare		-438.70	438.70
TOTAL						-9,148.00	9,148.00
Liability Check	E-pay	05/30/2017	United States Treasury		102 - Checking - Bank of America		-1,562.38
				231 - FIT/SS/Medicare		-796.00	796.00
				231 - FIT/SS/Medicare		-310.56	310.56
				231 - FIT/SS/Medicare		-310.56	310.56
				231 - FIT/SS/Medicare		-72.63	72.63
				231 - FIT/SS/Medicare		-72.63	72.63
TOTAL						-1,562.38	1,562.38
Liability Check	E-pay	05/30/2017	EDD		102 - Checking - Bank of America		-1,621.09
				234 - SIT/SDI		-268.36	268.36
				234 - SIT/SDI		-1,352.73	1,352.73
TOTAL						-1,621.09	1,621.09

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06/14/17

**Contra Costa Resource Conservation District**  
**Check Detail**  
 May 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Liability Check	E-pay	05/30/2017	EDD		102 - Checking - Bank of America		-19.80
				235 - SUI/ETT		-0.79	0.79
				235 - SUI/ETT		-19.01	19.01
TOTAL						-19.80	19.80
Liability Check	E-pay	05/30/2017	Internal Revenue Service		102 - Checking - Bank of America		-4.75
				233 - FUTA		-4.75	4.75
TOTAL						-4.75	4.75
Liability Check	E-pay	05/30/2017	EDD		102 - Checking - Bank of America		-230.03
				234 - SIT/SDI		-45.08	45.08
				234 - SIT/SDI		-184.95	184.95
TOTAL						-230.03	230.03
Liability Check	E-pay	05/30/2017	EDD		102 - Checking - Bank of America		-5.26
				234 - SIT/SDI		-5.26	5.26
TOTAL						-5.26	5.26
Liability Check	E-pay	05/30/2017	EDD		102 - Checking - Bank of America		-0.58
				235 - SUI/ETT		-0.58	0.58
TOTAL						-0.58	0.58
Liability Check	E-pay	05/30/2017	Internal Revenue Service		102 - Checking - Bank of America		-3.50
				233 - FUTA		-3.50	3.50
TOTAL						-3.50	3.50
Liability Check	E-pay	05/30/2017	United States Treasury		102 - Checking - Bank of America		-94.76
				231 - FIT/SS/Medicare		-36.27	36.27
				231 - FIT/SS/Medicare		-36.27	36.27
				231 - FIT/SS/Medicare		-8.48	8.48
				231 - FIT/SS/Medicare		-8.48	8.48
				231 - FIT/SS/Medicare		-5.26	5.26
TOTAL						-94.76	94.76

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06/14/17

## Contra Costa Resource Conservation District Check Detail May 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	PR031...	05/15/2017	Benjamin S. Wallace		102 - Checking - Bank of America		0.00
			1001 CCRCD - Admin	611 - Salaries		-1,766.80	1,766.80
				611 - Salaries		-4,702.00	4,702.00
				237 - 457(b) Contributions		1,312.50	-1,312.50
				612.3 - Retirement/457(b) Contributions		-194.07	194.07
				237 - 457(b) Contributions		194.07	-194.07
				626.3 - Communications		-22.00	22.00
				231 - FIT/SS/Medicare		1,161.00	-1,161.00
			1001 CCRCD - Admin	613.1 - FICA/SS/Medicare		-102.92	102.92
				613.1 - FICA/SS/Medicare		-273.91	273.91
				231 - FIT/SS/Medicare		376.83	-376.83
				231 - FIT/SS/Medicare		376.83	-376.83
			1001 CCRCD - Admin	613.1 - FICA/SS/Medicare		-24.07	24.07
				613.1 - FICA/SS/Medicare		-64.06	64.06
				231 - FIT/SS/Medicare		88.13	-88.13
				231 - FIT/SS/Medicare		88.13	-88.13
				234 - SIT/SDI		334.28	-334.28
				234 - SIT/SDI		52.96	-52.96
				239 - Direct Deposit Liabilities		3,165.10	-3,165.10
TOTAL						0.00	0.00
Paycheck	PR031...	05/15/2017	Teresa A. Hunter		102 - Checking - Bank of America		0.00
			1001 CCRCD - Admin	611 - Salaries		-3,300.00	3,300.00
				611 - Salaries		-6,600.00	6,600.00
				237 - 457(b) Contributions		392.75	-392.75
				612.3 - Retirement/457(b) Contributions		-107.25	107.25
				237 - 457(b) Contributions		107.25	-107.25
				626.3 - Communications		-10.00	10.00
				231 - FIT/SS/Medicare		2,024.00	-2,024.00
			1001 CCRCD - Admin	613.1 - FICA/SS/Medicare		-206.81	206.81
				613.1 - FICA/SS/Medicare		-413.64	413.64
				231 - FIT/SS/Medicare		620.45	-620.45
				231 - FIT/SS/Medicare		620.45	-620.45
			1001 CCRCD - Admin	613.1 - FICA/SS/Medicare		-48.37	48.37
				613.1 - FICA/SS/Medicare		-96.73	96.73
				231 - FIT/SS/Medicare		145.10	-145.10
				231 - FIT/SS/Medicare		145.10	-145.10
				234 - SIT/SDI		692.69	-692.69
				234 - SIT/SDI		89.10	-89.10
				239 - Direct Deposit Liabilities		5,945.91	-5,945.91
TOTAL						0.00	0.00

## Contra Costa Resource Conservation District Check Detail May 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	PR031...	05/15/2017	Allison Rofe		102 - Checking - Bank of America		0.00
			1002 CCRCD - Board	611 - Salaries		-44.72	44.72
			1003 CCRCD - Program Support	611 - Salaries		-357.72	357.72
			5016 NRCS Cont Agr	611 - Salaries		-1,699.17	1,699.17
			1002 CCRCD - Board	613.1 - FICA/SS/Medicare		-2.77	2.77
			1003 CCRCD - Program Support	613.1 - FICA/SS/Medicare		-22.18	22.18
			5016 NRCS Cont Agr	613.1 - FICA/SS/Medicare		-105.35	105.35
				231 - FIT/SS/Medicare		130.30	-130.30
				231 - FIT/SS/Medicare		130.30	-130.30
			1002 CCRCD - Board	613.1 - FICA/SS/Medicare		-0.64	0.64
			1003 CCRCD - Program Support	613.1 - FICA/SS/Medicare		-5.19	5.19
			5016 NRCS Cont Agr	613.1 - FICA/SS/Medicare		-24.64	24.64
				231 - FIT/SS/Medicare		30.47	-30.47
				231 - FIT/SS/Medicare		30.47	-30.47
				234 - SIT/SDI		18.91	-18.91
				239 - Direct Deposit Liabilities		1,921.93	-1,921.93
TOTAL						0.00	0.00
Paycheck	PR031...	05/15/2017	Benjamin Weise		102 - Checking - Bank of America		0.00
			1003 CCRCD - Program Support	611 - Salaries		-2,452.25	2,452.25
			5001 RCD - WORKING LANDS	611 - Salaries		-1,731.00	1,731.00
			5023 NRCS-Cons. Planning	611 - Salaries		-375.05	375.05
			5002 RCD - WATERSHEDS:5002.1 General	611 - Salaries		-57.70	57.70
				237 - 457(b) Contributions		206.80	-206.80
				612.3 - Retirement/457(b) Contributions		-138.48	138.48
				237 - 457(b) Contributions		138.48	-138.48
				231 - FIT/SS/Medicare		582.00	-582.00
			1003 CCRCD - Program Support	613.1 - FICA/SS/Medicare		-156.60	156.60
			5001 RCD - WORKING LANDS	613.1 - FICA/SS/Medicare		-110.54	110.54
			5023 NRCS-Cons. Planning	613.1 - FICA/SS/Medicare		-23.95	23.95
			5002 RCD - WATERSHEDS:5002.1 General	613.1 - FICA/SS/Medicare		-3.68	3.68
				231 - FIT/SS/Medicare		294.77	-294.77
				231 - FIT/SS/Medicare		294.77	-294.77
			1003 CCRCD - Program Support	613.1 - FICA/SS/Medicare		-36.63	36.63
			5001 RCD - WORKING LANDS	613.1 - FICA/SS/Medicare		-25.85	25.85
			5023 NRCS-Cons. Planning	613.1 - FICA/SS/Medicare		-5.60	5.60
			5002 RCD - WATERSHEDS:5002.1 General	613.1 - FICA/SS/Medicare		-0.86	0.86
				231 - FIT/SS/Medicare		68.94	-68.94
				231 - FIT/SS/Medicare		68.94	-68.94
				234 - SIT/SDI		182.10	-182.10
				234 - SIT/SDI		41.55	-41.55
				239 - Direct Deposit Liabilities		3,239.84	-3,239.84
TOTAL						0.00	0.00



## Contra Costa Resource Conservation District Check Detail May 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	PR031...	05/15/2017	Elissa G. Robinson		102 - Checking - Bank of America		0.00
			1003 CCRCD - Program Support	611 - Salaries		-287.70	287.70
			5002 RCD - WATERSHEDS:5002.1 General	611 - Salaries		-356.20	356.20
			5002 RCD - WATERSHEDS:5002.3 Pinole	611 - Salaries		-219.20	219.20
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	611 - Salaries		-123.30	123.30
			5011 COUNTY FCD:5011.2 T2 Special Projects	611 - Salaries		-780.90	780.90
			5011 COUNTY FCD:5011.3 T3 CCWF	611 - Salaries		-82.20	82.20
			5020 CWS - Alhambra/Pinole	611 - Salaries		-671.30	671.30
			5012 USFWS - Pinole	611 - Salaries		-849.40	849.40
				231 - FIT/SS/Medicare		337.00	-337.00
			1003 CCRCD - Program Support	613.1 - FICA/SS/Medicare		-17.83	17.83
			5002 RCD - WATERSHEDS:5002.1 General	613.1 - FICA/SS/Medicare		-22.08	22.08
			5002 RCD - WATERSHEDS:5002.3 Pinole	613.1 - FICA/SS/Medicare		-13.59	13.59
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	613.1 - FICA/SS/Medicare		-7.65	7.65
			5011 COUNTY FCD:5011.2 T2 Special Projects	613.1 - FICA/SS/Medicare		-48.42	48.42
			5011 COUNTY FCD:5011.3 T3 CCWF	613.1 - FICA/SS/Medicare		-5.10	5.10
			5020 CWS - Alhambra/Pinole	613.1 - FICA/SS/Medicare		-41.62	41.62
			5012 USFWS - Pinole	613.1 - FICA/SS/Medicare		-52.66	52.66
				231 - FIT/SS/Medicare		208.95	-208.95
				231 - FIT/SS/Medicare		208.95	-208.95
			1003 CCRCD - Program Support	613.1 - FICA/SS/Medicare		-4.17	4.17
			5002 RCD - WATERSHEDS:5002.1 General	613.1 - FICA/SS/Medicare		-5.17	5.17
			5002 RCD - WATERSHEDS:5002.3 Pinole	613.1 - FICA/SS/Medicare		-3.18	3.18
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	613.1 - FICA/SS/Medicare		-1.79	1.79
			5011 COUNTY FCD:5011.2 T2 Special Projects	613.1 - FICA/SS/Medicare		-11.32	11.32
			5011 COUNTY FCD:5011.3 T3 CCWF	613.1 - FICA/SS/Medicare		-1.19	1.19
			5020 CWS - Alhambra/Pinole	613.1 - FICA/SS/Medicare		-9.73	9.73
			5012 USFWS - Pinole	613.1 - FICA/SS/Medicare		-12.32	12.32
				231 - FIT/SS/Medicare		48.87	-48.87
				231 - FIT/SS/Medicare		48.87	-48.87
				234 - SIT/SDI		71.21	-71.21
				234 - SIT/SDI		30.34	-30.34
				239 - Direct Deposit Liabilities		2,673.83	-2,673.83
TOTAL						0.00	0.00
Paycheck	PR031...	05/15/2017	Elizabeth M. Harrison		102 - Checking - Bank of America		0.00
			1003 CCRCD - Program Support	611 - Salaries		-376.00	376.00
			5002 RCD - WATERSHEDS:5002.1 General	611 - Salaries		-312.00	312.00
			5002 RCD - WATERSHEDS:5002.4 Rodeo	611 - Salaries		-32.00	32.00
			5011 COUNTY FCD:5011.3 T3 CCWF	611 - Salaries		-32.00	32.00
			5003 RESTORATION:5003.1 General	611 - Salaries		-40.00	40.00
			1003 CCRCD - Program Support	613.2 - FUTA/SUI		-0.38	0.38
			5002 RCD - WATERSHEDS:5002.1 General	613.2 - FUTA/SUI		-0.31	0.31
			5002 RCD - WATERSHEDS:5002.4 Rodeo	613.2 - FUTA/SUI		-0.03	0.03
			5011 COUNTY FCD:5011.3 T3 CCWF	613.2 - FUTA/SUI		-0.03	0.03
			5003 RESTORATION:5003.1 General	613.2 - FUTA/SUI		-0.04	0.04
				235 - SUI/ETT		0.79	-0.79
				231 - FIT/SS/Medicare		60.00	-60.00
			1003 CCRCD - Program Support	613.1 - FICA/SS/Medicare		-23.32	23.32
			5002 RCD - WATERSHEDS:5002.1 General	613.1 - FICA/SS/Medicare		-19.35	19.35
			5002 RCD - WATERSHEDS:5002.4 Rodeo	613.1 - FICA/SS/Medicare		-1.98	1.98

## Contra Costa Resource Conservation District Check Detail May 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
			5011 COUNTY FCD:5011.3 T3 CCWF	613.1 · FICA/SS/Medicare		-1.98	1.98
			5003 RESTORATION:5003.1 General	613.1 · FICA/SS/Medicare		-2.48	2.48
				231 · FIT/SS/Medicare		49.11	-49.11
				231 · FIT/SS/Medicare		49.11	-49.11
			1003 CCRCD - Program Support	613.1 · FICA/SS/Medicare		-5.46	5.46
			5002 RCD - WATERSHEDS:5002.1 General	613.1 · FICA/SS/Medicare		-4.53	4.53
			5002 RCD - WATERSHEDS:5002.4 Rodeo	613.1 · FICA/SS/Medicare		-0.46	0.46
			5011 COUNTY FCD:5011.3 T3 CCWF	613.1 · FICA/SS/Medicare		-0.46	0.46
			5003 RESTORATION:5003.1 General	613.1 · FICA/SS/Medicare		-0.58	0.58
				231 · FIT/SS/Medicare		11.49	-11.49
				231 · FIT/SS/Medicare		11.49	-11.49
			1003 CCRCD - Program Support	613.2 · FUTA/SUI		-2.26	2.26
			5002 RCD - WATERSHEDS:5002.1 General	613.2 · FUTA/SUI		-1.87	1.87
			5002 RCD - WATERSHEDS:5002.4 Rodeo	613.2 · FUTA/SUI		-0.19	0.19
			5011 COUNTY FCD:5011.3 T3 CCWF	613.2 · FUTA/SUI		-0.19	0.19
			5003 RESTORATION:5003.1 General	613.2 · FUTA/SUI		-0.24	0.24
				233 · FUTA		4.75	-4.75
				234 · SIT/SDI		7.13	-7.13
			1003 CCRCD - Program Support	613.2 · FUTA/SUI		-9.02	9.02
			5002 RCD - WATERSHEDS:5002.1 General	613.2 · FUTA/SUI		-7.49	7.49
			5002 RCD - WATERSHEDS:5002.4 Rodeo	613.2 · FUTA/SUI		-0.77	0.77
			5011 COUNTY FCD:5011.3 T3 CCWF	613.2 · FUTA/SUI		-0.77	0.77
			5003 RESTORATION:5003.1 General	613.2 · FUTA/SUI		-0.96	0.96
				235 · SUI/ETT		19.01	-19.01
				239 · Direct Deposit Liabilities		664.27	-664.27
TOTAL						0.00	0.00
<b>Paycheck</b>	<b>PR031...</b>	<b>05/15/2017</b>	<b>Heidi M. Petty</b>	<b>102 - Checking - Bank of America</b>			<b>0.00</b>
			1001 CCRCD - Admin	611 · Salaries		-363.00	363.00
			1002 CCRCD - Board	611 · Salaries		-49.50	49.50
			1003 CCRCD - Program Support	611 · Salaries		-709.50	709.50
			5002 RCD - WATERSHEDS:5002.3 Pinole	611 · Salaries		-16.50	16.50
			5002 RCD - WATERSHEDS:5002.4 Rodeo	611 · Salaries		-280.50	280.50
			5002 RCD - WATERSHEDS:5002.5 Walnut Creek	611 · Salaries		-33.00	33.00
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	611 · Salaries		-115.50	115.50
			5020 CWS - Alhambra/Pinole	611 · Salaries		-709.50	709.50
			5021 CWS - Rodeo	611 · Salaries		-874.50	874.50
				231 · FIT/SS/Medicare		355.00	-355.00
			1001 CCRCD - Admin	613.1 · FICA/SS/Medicare		-22.50	22.50
			1002 CCRCD - Board	613.1 · FICA/SS/Medicare		-3.07	3.07
			1003 CCRCD - Program Support	613.1 · FICA/SS/Medicare		-43.99	43.99
			5002 RCD - WATERSHEDS:5002.3 Pinole	613.1 · FICA/SS/Medicare		-1.02	1.02
			5002 RCD - WATERSHEDS:5002.4 Rodeo	613.1 · FICA/SS/Medicare		-17.39	17.39
			5002 RCD - WATERSHEDS:5002.5 Walnut Creek	613.1 · FICA/SS/Medicare		-2.05	2.05
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	613.1 · FICA/SS/Medicare		-7.16	7.16
			5020 CWS - Alhambra/Pinole	613.1 · FICA/SS/Medicare		-43.99	43.99
			5021 CWS - Rodeo	613.1 · FICA/SS/Medicare		-54.22	54.22
				231 · FIT/SS/Medicare		195.39	-195.39
				231 · FIT/SS/Medicare		195.39	-195.39
			1001 CCRCD - Admin	613.1 · FICA/SS/Medicare		-5.26	5.26
			1002 CCRCD - Board	613.1 · FICA/SS/Medicare		-0.72	0.72
			1003 CCRCD - Program Support	613.1 · FICA/SS/Medicare		-10.29	10.29
			5002 RCD - WATERSHEDS:5002.3 Pinole	613.1 · FICA/SS/Medicare		-0.24	0.24

## Contra Costa Resource Conservation District Check Detail May 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
			5002 RCD - WATERSHEDS:5002.4 Rodeo	613.1 · FICA/SS/Medicare		-4.07	4.07
			5002 RCD - WATERSHEDS:5002.5 Walnut Creek	613.1 · FICA/SS/Medicare		-0.48	0.48
			5011 COUNTY FCD:5011.1 T1 Walnut Creek	613.1 · FICA/SS/Medicare		-1.67	1.67
			5020 CWS - Alhambra/Pinole	613.1 · FICA/SS/Medicare		-10.29	10.29
			5021 CWS - Rodeo	613.1 · FICA/SS/Medicare		-12.68	12.68
				231 · FIT/SS/Medicare		45.70	-45.70
				231 · FIT/SS/Medicare		45.70	-45.70
				234 · SIT/SDI		72.45	-72.45
				234 · SIT/SDI		28.37	-28.37
				239 · Direct Deposit Liabilities		2,454.59	-2,454.59
TOTAL						0.00	0.00
<b>Paycheck</b>	<b>PR031...</b>	<b>05/19/2017</b>	<b>Benjamin S. Wallace</b>		<b>102 · Checking - Bank of America</b>		<b>0.00</b>
			1001 CCRCD - Admin	611 · Salaries		-5,009.09	5,009.09
				231 · FIT/SS/Medicare		796.00	-796.00
			1001 CCRCD - Admin	613.1 · FICA/SS/Medicare		-310.56	310.56
				231 · FIT/SS/Medicare		310.56	-310.56
				231 · FIT/SS/Medicare		310.56	-310.56
			1001 CCRCD - Admin	613.1 · FICA/SS/Medicare		-72.63	72.63
				231 · FIT/SS/Medicare		72.63	-72.63
				231 · FIT/SS/Medicare		72.63	-72.63
				234 · SIT/SDI		184.95	-184.95
				234 · SIT/SDI		45.08	-45.08
				239 · Direct Deposit Liabilities		3,599.87	-3,599.87
TOTAL						0.00	0.00
<b>Bill Pmt -Check</b>	<b>4351</b>	<b>05/19/2017</b>	<b>Brentwood Gardens, Inc.</b>		<b>102 · Checking - Bank of America</b>		<b>-225.00</b>
Bill	5091	05/01/2017	5001 RCD - WORKING LANDS:5001.2 Irrigated Agriculture	622.1 · Facility Maintenance/Repair		-225.00	225.00
TOTAL						-225.00	225.00
<b>Bill Pmt -Check</b>	<b>4352</b>	<b>05/19/2017</b>	<b>City of Concord</b>		<b>102 · Checking - Bank of America</b>		<b>-114.33</b>
Bill	58787	05/05/2017	1001 CCRCD - Admin	624.2 · Office Supplies		-114.33	114.33
TOTAL						-114.33	114.33
<b>Bill Pmt -Check</b>	<b>4353</b>	<b>05/19/2017</b>	<b>Comcast Business</b>		<b>102 · Checking - Bank of America</b>		<b>-146.16</b>
Bill		05/18/2017	1001 CCRCD - Admin	626.2 · Utilities		-146.16	146.16
TOTAL						-146.16	146.16
<b>Bill Pmt -Check</b>	<b>4354</b>	<b>05/19/2017</b>	<b>esri</b>		<b>102 · Checking - Bank of America</b>		<b>-652.50</b>
Bill	932885...	05/10/2017	1003 CCRCD - Program Support	626.8 · Subcriptions		-652.50	652.50
TOTAL						-652.50	652.50

**Contra Costa Resource Conservation District  
Check Detail  
May 2017**

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>4355</b>	<b>05/19/2017</b>	<b>PG &amp; E</b>		<b>102 - Checking - Bank of America</b>		<b>-21.55</b>
Bill		05/08/2017	1003 CCRCD - Program Support	622.1 - Facility Maintenance/Repair		-21.55	21.55
TOTAL						-21.55	21.55
<b>Bill Pmt -Check</b>	<b>4356</b>	<b>05/19/2017</b>	<b>Special District Risk Management Auth</b>		<b>102 - Checking - Bank of America</b>		<b>-1,392.55</b>
Bill	60375	05/12/2017	1001 CCRCD - Admin	161 - Prepaid Expenses		-1,392.55	1,392.55
TOTAL						-1,392.55	1,392.55
<b>Bill Pmt -Check</b>	<b>4357</b>	<b>05/19/2017</b>	<b>State of Calif. / EDD</b>		<b>102 - Checking - Bank of America</b>		<b>-141.68</b>
Bill	L20035...	04/28/2017	1001 CCRCD - Admin 1001 CCRCD - Admin	613.4 - Penalty 613.5 - Interest		-140.00 -1.68	140.00 1.68
TOTAL						-141.68	141.68
<b>Bill Pmt -Check</b>	<b>4358</b>	<b>05/24/2017</b>	<b>Ben Weise</b>		<b>102 - Checking - Bank of America</b>		<b>-283.00</b>
Bill		04/30/2017	1003 CCRCD - Program Support 1003 CCRCD - Program Support 5023 NRCS-Cons. Planning 1003 CCRCD - Program Support 1003 CCRCD - Program Support 1003 CCRCD - Program Support	625.2 - Mileage Reimbursement 625.2 - Mileage Reimbursement 625.2 - Mileage Reimbursement 625.2 - Mileage Reimbursement 625.2 - Mileage Reimbursement 625.2 - Mileage Reimbursement		-77.58 -24.93 -51.90 -110.21 -13.38	77.58 24.93 51.90 110.21 13.38
TOTAL						-283.00	283.00
<b>Bill Pmt -Check</b>	<b>4359</b>	<b>05/24/2017</b>	<b>East Contra Costa Irrigation District</b>		<b>102 - Checking - Bank of America</b>		<b>-200.00</b>
Bill		05/18/2017	1003 CCRCD - Program Support	622.1 - Facility Maintenance/Repair		-200.00	200.00
TOTAL						-200.00	200.00
<b>Bill Pmt -Check</b>	<b>4360</b>	<b>05/24/2017</b>	<b>Michael Love &amp; Associates</b>		<b>102 - Checking - Bank of America</b>		<b>-750.00</b>
Bill		04/30/2017	5015 SCC - Pinole	621.1 - Consulting		-750.00	750.00
TOTAL						-750.00	750.00
<b>Bill Pmt -Check</b>	<b>4362</b>	<b>05/24/2017</b>	<b>StorageMart</b>		<b>102 - Checking - Bank of America</b>		<b>-113.99</b>
Bill	2453-0...	05/24/2017	1001 CCRCD - Admin	626.1 - Office/Facility Rent		-113.99	113.99
TOTAL						-113.99	113.99

10:13 AM

06/14/17

**Contra Costa Resource Conservation District**  
**Check Detail**  
 May 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	4363	05/24/2017	ADT Security		102 - Checking - Bank of America		-2,019.09
			1001 CCRCDC - Admin		626.1 - Office/Facility Rent	-2,019.09	2,019.09
TOTAL						-2,019.09	2,019.09
Liability Check	4364	05/30/2017	Nationwide		102 - Checking - Bank of America		-2,006.57
					237 - 457(b) Contributions	-386.97	386.97
					237 - 457(b) Contributions	-307.10	307.10
					237 - 457(b) Contributions	-1,312.50	1,312.50
TOTAL						-2,006.57	2,006.57

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# POSITION DESCRIPTION

## Executive Director

The Contra Costa Resource Conservation District (CCRCD) has an exceptional leadership opportunity for a highly motivated Executive Director to manage the CCRCD, and partner with and support the resource conservation community within Contra Costa County. The Contra Costa RCD's mission is to facilitate conservation and stewardship of the natural resources in our County. We strive to achieve the highest-level of CARCD's Standards of Excellence to achieve relevance, excellence, and visibility, as identified by the *Planning for the Future: A Statewide Pathway to Excellence*.

The Executive Director leads and manages our District team in the delivery of services as outlined by the Board of Directors and the District's strategic plan. This highly collaborative position requires the ability to effectively communicate the District's goals, activities, roles, and responsibilities to other agencies, organizations, and individuals. The CCRCD also works in collaboration with its federal partner, the USDA Natural Resources Conservation Service (NRCS).

The Executive Director reports to the CCRCD's Board of Directors and oversees District staff and consultants. We collaborate on many aspects of project planning and implementation, including seeking appropriate funding sources. All employees of the District are required to work collaboratively and to serve as a positive role model for other employees by supporting the mission, vision, and values of the District.

### Primary Responsibilities

#### Leadership

Lead, manage and continue to develop a dynamic team in an environment where collaboration and multi-tasking to set/revise priorities and create new opportunities is the norm. Support staff in the continued delivery of outstanding service in an efficient and timely manner

- Develop strong staff relationships by personal example, through the use of excellent communication and interpersonal skills.
- Engage in consultative leadership, committed to an environment of trust and respect.
- Create a positive and collaborative work environment for Board, staff, and partners.
- Listen to new ideas and provide constructive feedback and guidance while promoting autonomy.
- Support employee growth and development through experience, training, and mentorship.
- Provide appropriate acknowledgement and recognition for staff and team contributions.
- Take appropriate risks and engage in decisive action.
- Create an atmosphere of transparency and mutual accountability.

#### Personnel

Lead a motivated and largely self-directed staff by coordinating a balance among delegation, autonomy and accountability.

- Select, manage and evaluate the personnel required to accomplish the District's objectives and responsibilities.
- Provide supervision of District personnel including timely and specific direction regarding District activities, staff meetings, annual performance reviews, and personnel support as necessary, including workload analysis, conflict resolution, complaints and infractions.
- Conduct the mechanics of personnel management, such as performance evaluations, compensation equity, role and job description and coordination of potentially overlapping areas of responsibility in a timely and inclusive way.
- Lead the District to achieve California Special Districts Association certification as a District of Distinction and holder of a Certificate of Transparency.

#### Outreach and Partnerships

Maintain and further develop an exceptional network among the conservation community to identify and generate partnerships and revenue development opportunities. Highly developed people skills and demonstrated experience in conflict resolution, working with stakeholders having diverse values, interests and backgrounds.

- Possess a strong desire to be the face of the CCRCD to the community through public outreach.
- Establish a partnering culture, so it becomes ingrained in day-to-day agency operations.
- Build a strong network of partners including agencies, local/state leadership, and working land & community groups.
  - Maintain and strengthen the vital relationship between NRCS and CCRCD.
  - Work collaboratively with other RCDs to achieve mutual goals.
  - Maintain and enhance the Board of Directors working relationships with appropriate officials at the local, county, regional, state, and federal levels to further promote the needs and objectives of the District.
- Supervise promotion of the District and the successful projects implemented by the District within the community and with the media.

### Operations

Responsible for funding and managing the District's business consistent with the strategic plan, goals and objectives, and policies and procedures established by the Board.

- Work with the Board and staff to prepare the District's Strategic Plan and prepare annual plans and annual reports consistent with approved Strategic Plans and annual budgets.
- Provide oversight in management of all District contracts and agreements to assure project compliance and successful completion. This includes working with the Board to execute contracts and subcontracts and working with financial staff to track contract finances, invoices and reporting.
- Ensure that statutes and government rules and regulations pertaining to or affecting District operations are followed. Coordinate with legal counsel and auditors as necessary.
- Prepare legal contracts, including contracts with funding sources and District subcontractors. Support District staff in the preparation of other legal documents including bid documents. Consult with legal counsel as necessary.
- Supervise all aspects of the District's office operations. This includes oversight of the District Administrator who is responsible for business and personnel files, insurance, updating of financial and operation policies, updating of personnel policies, management of records, coordination of monthly Board meetings, office space or capital equipment needs, and any other administrative activities pertaining to the operation of the District.
- Supervise implementation of District policy, review and recommend revisions to District policy as necessary to comply with applicable laws and requirements.

### Financial Management

Have the demonstrated business experience and skills necessary for overseeing and managing District budget and finances with support from administrative and project staff members. Be committed to "best practices" in all areas.

- Prepare annual budgets and amendments.
- Supervise revenue and expense reporting, audits, or any other information required to keep the Board advised of the District's financial condition.
- Manage and monitor the District budget as approved by the Board of Directors throughout the fiscal year.
- Achieve a high level of transparency.

### Fund Development

#### Demonstrate knowledge and success in writing grant proposals that continue and maintain the work at the District.

- Supervise, support and coordinate the seeking and writing of fund development efforts (e.g., grant proposals, fee for service work, etc.) to fund the work of the District. Coordinate with District staff to determine the scope and budget for any grant proposal to assure it fits with the mission, goals and expertise of the District.

### **Minimum Qualifications**



- Clear understanding of and commitment to the mission and purpose of the District.
- BA/BS from an accredited school in environmental planning, natural resource management, business or public administration or a related field (or equivalent work experience).
- 3-5 years of personnel management/leadership experience, preferably in a non-profit organization or public agency with experience in fundraising, grant management, financial and organizational management, and human resources.
- Knowledge of agriculture, conservation and land use issues, preferably with real field experience.
- Ability to effectively communicate and report to a Voluntary Board of Directors.
- The ability to manage a staff of up to 10 persons with a wide variety of technical expertise in the area of resource conservation.
- Ability to work comfortably in a wide range of settings including legislative subcommittees, program development sessions with environmental decision-makers, technical conferences, and meetings with local citizens and landowner groups.
- Competency with current computer technologies, including Office Suite, and the Internet.
- Excellent writing and public speaking skills.
- Leadership skills demonstrated through past achievements.
- A California driver's license, and successful completion of a background check.

### **Physical Requirements**

Work is performed in a normal office environment and outside in all types of weather. The work requires the ability to talk, listen, observe, stoop, reach, sit, stand, move, climb and descend stairs, use repetitive motions, and traverse uneven terrain. The position requires the ability to operate a telephone, computer keyboard, copier, other typical equipment and motor vehicle, vision to read materials and a computer screen, and hearing and speech to communicate in person and over the telephone. Work requires lifting or moving up to 50 pounds. When necessary, position requires the ability to work unusual shifts, including weekends.